

# ANNUAL REPORT

## 2019



*Let's fly high together !*

DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

[WWW.DAFFPL.IN](http://WWW.DAFFPL.IN)

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# **DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

(Joint Venture of IOCL, BPCL & DIAL)

Regd. Office: Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi - 110 061, India

## **NOTICE**

Notice is hereby given that the Tenth Annual General Meeting of the members of DELHI AVIATION FUEL FACILITY PRIVATE LIMITED ("the Company") will be held on Thursday, 5<sup>th</sup> day of September 2019 at 12:30 PM (IST), at Registered Office of the Company at Aviation Fuelling Station, Shahbad Mohammad Pur, New Delhi - 110061, India to transact the following business:

### **ORDINARY BUSINESS:**

#### **Item No. 1 – Adoption of Financial Statements**

To receive, consider and adopt the audited financial statements for the financial year ended March 31, 2019 and the Reports of the Board of Directors and the Auditors thereon, including the Comments of the Office of the Comptroller & Auditor General of India (C&AG) on the accounts of the Company, if any, for the year ended March 31, 2019.

#### **Item No. 2 – Declaration of Dividend**

To declare Final Dividend on Equity Shares for the financial year ended March 31, 2019.

#### **Item No. 3 – Fixation of Remuneration of Statutory Auditor**

To fix the remuneration of the Statutory Auditor(s) of the Company appointed by the Comptroller & Auditor General of India for auditing the accounts of the Company for the Financial Year 2019-20.

### **SPECIAL BUSINESS:**

#### **Item No. 4 - Ratification of the Remuneration of the Cost Auditor for the Financial Year ending March 31, 2020**

To consider and if thought fit, to pass, with or without modifications, the following resolution as **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration, as recommended by the Audit Committee and approved by the Board of Directors and set out in the statement annexed to the Notice convening this meeting, to be paid to the Cost Auditor appointed by the Board of Directors of the Company, to conduct the audit of cost records of the Company for the financial year ending March 31, 2020, and also the payment of applicable tax, be and is hereby ratified."

**"RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

August 14, 2019

By Order of the Board of Directors  
For **DELHI AVIATION FUEL FACILITY (P) LIMITED**

#### **Registered Office:**

Aviation Fuelling Station,  
Shahbad Mohammad Pur,  
Indira Gandhi International Airport,  
New Delhi - 110061  
CIN: U74999DL2009PTC193079

Sd/-  
**S. Bhattacharya**  
Company Secretary  
Membership No. ACS 26198

## NOTES:

1. The Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 (Act) with respect to the special business to be transacted at the 10<sup>th</sup> Annual General Meeting (AGM) is annexed hereto.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE 10<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/ HERSELF AND SUCH A PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT OF PROXY, IN ORDER TO BE VALID AND EFFECTIVE, MUST BE DELIVERED AT THE REGISTERED OFFICE OF THE COMPANY DULY FILLED, STAMPED & SIGNED NOT LATER THAN FORTY EIGHT (48) HOURS BEFORE THE COMMENCEMENT OF THE MEETING, IF ANY, SUPPORTED BY APPROPRIATE RESOLUTIONS/ LETTER OF AUTHORITY AS APPLICABLE. A PROXY FORM IS ANNEXED TO THIS REPORT.**  
  
**PURSUANT TO SECTION 105 OF THE ACT, A PERSON CAN ACT AS A PROXY ON BEHALF OF NOT MORE THAN FIFTY (50) MEMBERS HOLDING IN AGGREGATE, NOT MORE THAN TEN PERCENT (10%) OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT (10%) OF THE TOTAL SHARE CAPITAL OF THE COMPANY MAY APPOINT A SINGLE PERSON AS PROXY, WHO SHALL NOT ACT AS A PROXY FOR ANY OTHER MEMBER.**
3. A proxy so appointed shall not have any right to speak at the meeting.
4. Members/Proxies should bring their Attendance Slip duly filled and signed for attending the meeting. Corporate Members intending to send their authorized representatives to attend the Annual General Meeting, pursuant to Section 113 of the Act, are requested to send to the Company, a certified copy of relevant Board Resolution together with the respective specimen signatures of those representative(s) authorized under the said resolution to attend and vote on their behalf at the meeting.
5. The Register of Directors and their shareholding maintained under section 170 of the Companies Act, 2013 and the Register of Contracts or arrangements in which Directors are interested under Section 189 of Act, will be available for inspection by the members at the AGM.
6. The Register of Members and Share Transfer Books of the Company will remain closed from August 30, 2019 to September 5, 2019 (both days inclusive) for the purpose of ascertaining the eligibility of members for payment of dividend.
7. Subject to the provision of the Act, dividend as recommended by the Board of Directors, if approved at the AGM, will be paid within a period of 30 days from the date of declaration, to those members, whose names appears in the Register of Members as on the book closure date.
8. The Annual Report for the FY 2018-19 (Annual Report); Notice of 10<sup>th</sup> AGM along with the Attendance Slip and Proxy Form are being sent in electronic mode to Members at the e-mail IDs as registered with the Company unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip are being sent to those Members who have not registered their e-mail IDs with the Company. Members who have received the Notice of AGM, Annual Report and Attendance Slip in electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the registration counter to attend the AGM.

Members may also note that the Notice of 10<sup>th</sup> AGM and the Annual Report, 2019 will be available on the Company's website, [www.daffpl.in](http://www.daffpl.in). The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during normal business hours on working days up to and including the date of the Annual General Meeting and also at the Meeting.

**EXPLANATORY STATEMENT IN PURSUANCE OF SECTION 102(1) OF THE COMPANIES ACT, 2013**

**Item No. 4 – Ratification of remuneration of the Cost Auditor for the financial year ending March 31, 2020**

In accordance with the provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor as recommended by the Audit Committee and approved by the Board of Directors, is required to be ratified by the members of the Company at the General Meeting.

The Board, on the recommendation of the Audit Committee, has appointed CMA R. Krishnan Cost Accountant (Membership No. 7799, Firm Registration Number 103578) at a consolidated remuneration of Rs. 55,000/- (Rupees Fifty Five Thousand only) plus applicable tax to conduct the audit of the cost records of the Company, conversion into XBRL format and filing of necessary forms for the financial year ending March 31, 2020.

Accordingly, ratification by the members is being sought to the remuneration payable to the Cost Auditor for the financial year ending March 31, 2020 by way of an Ordinary Resolution as set out in Item no. 4 of the Notice.

None of the Directors/ Key Managerial Personnel of the Company/ their relatives is, in any way concerned or interested financially or otherwise in the resolution set out at Item No. 4 of the Notice.

The Board recommends the Ordinary Resolution set out at Item No. 4 of the Notice for approval of the Members.

August 14, 2019

By Order of the Board of Directors  
For **DELHI AVIATION FUEL FACILITY (P) LIMITED**

**Registered Office:**

Aviation Fuelling Station,  
Shahbad Mohammad Pur,  
Indira Gandhi International Airport,  
New Delhi - 110061  
CIN: U74999DL2009PTC193079

**Sd/-**  
**S. Bhattacharya**  
**Company Secretary**  
**Membership No. ACS 26198**

**ATTENDANCE SLIP**  
**DELHI AVIATION FUEL FACILITY (P) LIMITED**

**CIN:** U74999DL2009PTC193079

10th Annual General Meeting on Thursday, 5<sup>th</sup> day of September, 2019 at 12:30 pm at the  
**Reg. Office:** Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi – 110061

Share Folio No.:

No. of Shares held:

Name:

Father's Name:

Address:

I/We certify that I am a registered shareholder/proxy for the registered shareholders of the Company. I/ We hereby record my/ our presence at the Tenth Annual General Meeting of the Company on Thursday, 5<sup>th</sup> day of September, 2019 at 12:30 pm (IST) at Registered Office at Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi – 110061, India.

Signature of Shareholder/ Proxy holder

**NOTES:**

1. You are requested to sign and hand it over at the entrance of the meeting hall.
  2. A copy of the Annual Report of the Company will be provided to you/ your proxy for reference at the meeting.
-

### PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014 – Form No. MGT - 11]

#### DELHI AVIATION FUEL FACILITY (P) LIMITED

CIN: U74999DL2009PTC193079

**Reg. Office:** Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi – 110061

Share Folio No.:		No. of Shares held:	
Name:		Father's Name:	
Registered Address:		Email ID:	

I/We, being the member(s) of ..... shares of DELHI AVIATION FUEL FACILITY (P) LIMITED, hereby appoint:

1. Name: .....  
Address: .....  
E-mail Id: .....  
Signature: ....., or failing him
2. Name: .....  
Address: .....  
E-mail Id: .....  
Signature: ....., or failing him
3. Name: .....  
Address: .....  
E-mail Id: .....  
Signature: .....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 10<sup>th</sup> Annual General Meeting/ Extraordinary General Meeting of the company, to be held on Thursday, 5<sup>th</sup> day of September, 2019 at 12:30 pm (IST) at Registered Office at Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi – 110061, India and at any adjournment thereof in respect of such resolutions as are indicated below:

Reso. No.	Description	For	Against
1	Adoption of Financial Statements	<input type="checkbox"/>	<input type="checkbox"/>
2	Declaration of Dividend	<input type="checkbox"/>	<input type="checkbox"/>
3	Fixation of Remuneration of Statutory Auditor	<input type="checkbox"/>	<input type="checkbox"/>
4	Ratification of the Remuneration of the Cost Auditors for the Financial Year ending March 31, 2020	<input type="checkbox"/>	<input type="checkbox"/>

Affix  
Revenue  
Stamp  
Re. 1/-

**Signature of shareholder**

**Signature of proxy holder**

Signed this ..... Day of ..... 2019

**NOTE:** The Proxy in order to be effective must be deposited at the Registered Office of the Company duly completed, stamped and signed, not less than 48 hours before the scheduled time of the Annual General Meeting.

## **From the Chairman's Desk**

Dear Shareholders,

As we look at the fiscal year 2019, we can see, our total revenues grew by 17% to reach Rs. 168.19 Crores, as against Rs. 143.64 Crores in the last fiscal year. Company has achieved highest ever profit of Rs. 50.96 Crores.

The Indian economy advanced 5.8 percent year-on-year in the first quarter of 2019, slowing from a 6.6 percent expansion in the previous period and missing market expectations of 6.3 percent. Still, the silver lining in the clouds is contribution of travel and tourism to India's GDP increased to US\$ 247.30 billion in 2018 from US\$ 234.03 billion in 2017. The contribution is further forecasted to increase to US\$ 492.21 billion by 2028. This is the ray of hope in the aviation sector in India which largely depends on the tourism industry thereby contributing to the overall increase in GDP.

During the fiscal year, passenger traffic in India stood at 344.70 million as against the passenger traffic during the previous fiscal year which was around 280.24 million. The domestic passenger traffic stood at 275.22 million while international traffic stood at 69.48 million during April 2018 till March 2019.

Delhi International Airport Limited deserves special mention for its share of achievement in this progress. Delhi International Airport Limited, often said to be India's busiest airport has registered total passenger traffic of 63.75 million itself between April 2018-February 2019, total cargo traffic of 952.52 thousand tons between that period. DIAL is adjudged as the best airport in the world in the large airports category.

To cater to the rising air traffic, the Government of India has been working towards increasing the number of airports. As of March 2019, India has 103 operational airports. India has envisaged increasing the number of operational airports to 190-200 by FY40.

Here are some major initiatives undertaken by the government:

- In February 2019, the Government of India sanctioned the development of a new greenfield airport in Hirasar, Gujarat, with an estimated investment of Rs 1,405 crore (US\$ 194.73 million).
- In January 2019, the Government of India released the National Air Cargo Policy Outline 2019 which envisages making Indian air cargo and logistics the most efficient, seamless and cost and time effective globally by the end of the next decade.
- In June 2018, India has signed an open sky agreement with Australia allowing airlines on either side to offer unlimited seats to six Indian metro cities and various Australian cities.

Overall, plethora of opportunities are laying ahead since policy supports and demand growth are unlocking large investment potential. The success of PPP formats will raise investment in existing and greenfield airports. Private sector participation in 6 existing airports operated by AAI is likely to increase investment opportunities for airport sector. Again, Government of India has launched NABH-Nirman Scheme which is aimed at increasing India's airports' capacity.

The government has envisaged making India a global MRO hub, handling nearly 90 per cent of the MRO needs of Indian operators and obtaining around 20 per cent of the MRO revenue from foreign-registered aircraft. This will avert the huge expenditure borne by Indian airline companies which is second highest cost component after fuel.

In spite of several challenges e.g. stiff competition, high operational costs, high cost of aviation turbine fuel, high foreign exchange rate, congestion at airports, your company has always thrived for betterment. On one hand, closure of Jet Airways has affected the revenue of your company, similarly on the other hand introduction of new international carriers like Air Italy, Wow Air, Jazeera Airways, Nokscoot have added to the revenue growth of the Company.

Your company continued to play a vital role in ensuring uninterrupted flow of Aviation Turbine Fuel at the Indira Gandhi International Airport, New Delhi with the support of Maharatna Companies, Indian Oil Corporation Limited and Bharat Petroleum Corporation Limited, both the parent companies and other



oil companies, as well. With a goal to meet the highest environmental, safety and operational standards, your Company has embarked on a Modernization project of the Fuel Farm. Further the modernization of Terminal 1 along with laying of Aviation Fuel Hydrant System (AFHS) has started on its due course.

Further, Airport Economic Regulatory Authority (AERA) has determined the Infrastructure Fuelling Charges (IFC) for the second control period at Rs. 609 per KL as against Rs. 755 per KL of first control period, which may adversely affect the profitability of Company in coming years. The same is under consideration at the appellate tribunal TDSAT. However, every cloud has silver lining - TDSAT has issued interim stay order against tariff order of AERA.

Being a socially responsible Company managed by professionals, Company has spent an amount of Rs. 149.72 Lacs on various projects aligned with the Company's CSR policy which is being applauded by stakeholders and the society at large.

**Project Utthan** is now the primary CSR project of the Company with a focus on empowering the unemployed youths and making them independent. Under the project, DAFFPL Learning & Skill Development Centre has been established at various locality in Delhi & NCR with experienced implementing agencies in respective fields. At present seven skill development centres are run by your company with the help of implementing agencies, e.g. basic computer course and welding training (career) are imparted at Shahbad Mohammad Pur, basic knowledge of computer (non-career) is imparted at Mehram Nagar and DAFFPL Tailoring Centre with a motive of empowering women at Rangpuri Pahari, all are implemented by GMR Varalakshmi Foundation (GMRVF), the CSR arm of GMR Group, the lead partner of DIAL. DAFFPL Computer Centres at Mahipal Pur, Palam and Najafgarh are established in collaboration with NIIT Foundation. DAFFPL Centre of Excellence has been established at Mahipal Pur in collaboration with SEED CSR where courses on housekeeping and industrial fitter are being imparted. Over 1800 students have already been benefitted from this project in FY 2018-19. Amongst them, more than 900 students have already been placed at different companies, vocations etc.

With a view to promote health, Company collaborated with Wockhardt Foundation and set up Mobile Medical Van touching 12 localities in and around airport and arranged eye camp for senior citizens under **Project Arogya**, thereby benefitting more than 20000 people.

Under **Project Shiksha**, company has distributed woolen garments to the students of 5 MCD schools and provide support to the blind students of Human Care International, another non-governmental organization.

The opportunities ahead are huge. By staying true to its mission and its values, your Company is riding an upwardly growth graph which will continue for years to come.

On behalf of the Board of Directors and Management of DAFFPL, I want to thank you for your continued trust, confidence and support.

***Let's fly high together!***

Very sincerely,  
Sanjay Sahay  
Chairman

## Brief Profile of the Company

**DAFFPL**, a Joint Venture Company of Indian Oil Corporation Limited (IOCL), Bharat Petroleum Corporation Limited (BPCL) and Delhi International Airport Limited (DIAL) was awarded the right to design, develop, construct, manage, upgrade and operate the aviation fuel facility at the Indira Gandhi International (IGI) Airport in New Delhi, Terminal 2 & Terminal 3.

The Company was assigned this responsibility through the means of a Concession & Operating Agreement (“C&OA”) executed by and amongst IOCL, BPCL, IOSL and DIAL, whereby **DAFFPL** (“the Concessionaire”) was granted the right to design, develop, construct, manage, maintain, upgrade & operate the Aviation Fuelling Facility at the Fuel Farm situated at the IGI Airport on a Build, Own, Operate & Transfer (“BOOT”) basis.

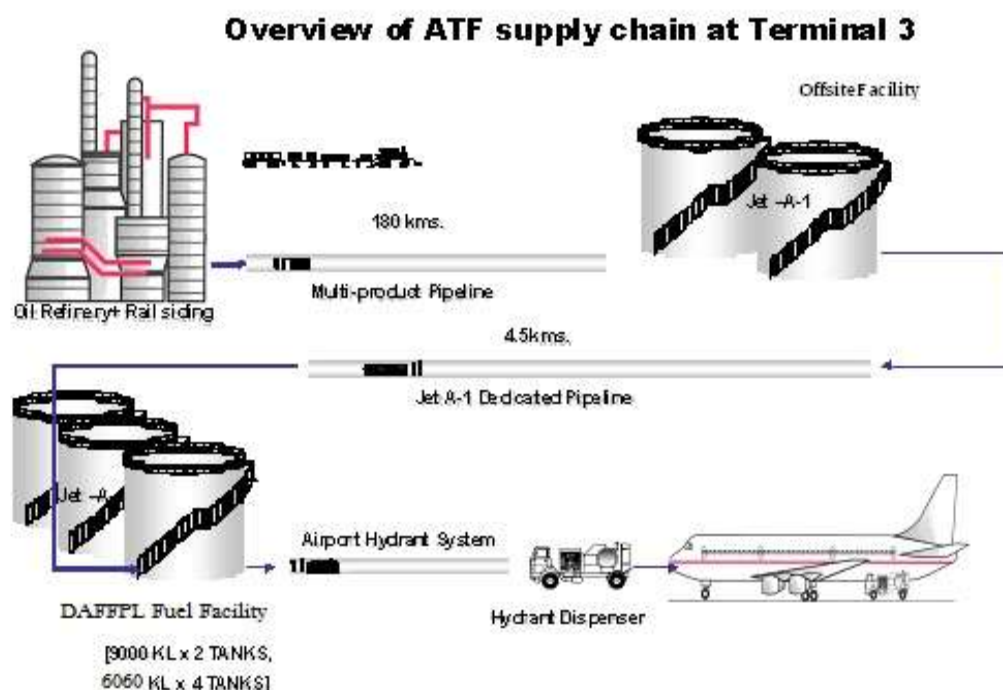
**DAFFPL’s** aim is ensuring an uninterrupted flow of aviation turbine fuel (ATF) on Open Access model to all type of aircrafts at the IGI Airport whether on local, domestic & international flights including transiting aircraft by providing services according to international benchmarks thus making it a key contributor in guaranteeing the smooth day-to-day operational activities inside IGI Airport.

**DAFFPL** undertakes the development of the Aviation Fuelling Facility at the IGI Airport to meet the development plans of the airport by DIAL. This includes the development, upgrading of modern and robust existing facilities at Terminal 2 & 3 and expansion and extension by utilizing all existing assets & facilities. Further DAFFPL has initiated project of laying of Aviation Hydrant Refuelling System (AFHS) from Fuel Farm to Terminal 1, IGI Airport. After completion of the project, the same would be managed and operated along with existing Terminal 2 and Terminal 3.

## Our Business

### SALIENT FEATURES OF DAFFPL's BUSINESS:

- ✓ **DAFFPL** started its commercial operations in the month of July, 2010 when Terminal 3 at IGI Airport was commissioned for the public.
- ✓ **DAFFPL** promotes open access model and increase competitiveness among fuel suppliers.
- ✓ **DAFFPL** owns the ATF Facility which includes the On-site facility at Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi & the Aviation Fuel Hydrant System (AFHS) at T 3 and T 2 at IGI Airport. Laying of AFHS at T1 is under progress.
- ✓ IndianOil Skytanking Private Limited (IOSL) was appointed as the Operator to operate, manage & maintain the Fuel Farm facility.
- ✓ IndianOil Skytanking Private Limited (IOSL) & Bharat Stars Services Private Limited (BSSPL) were appointed as Into Plane Agent responsible for providing refuelling / defuelling activities to Air Carriers.



**DELHI AVIATION FUEL FACILITY (P) LIMITED**

## Management Information

### Board of Directors

Mr. Sanjay Sahay, Chairman	IOCL
Mr. P.S. Nair	DIAL
Mr. Kamalesh Tripathi	IOCL
Mr. Sanjiv Edward	DIAL

### Audit, Finance & Compensation Committee (As on 31.03.2019)

Mr. Ganesh Sathyamurthy	Chairman
Mr. Sameet Pai	Member
Mr. Sanjiv Edward	Member

### Mr. Sameet Pai

Mr. Monirul Aziz Khan  
[w.e.f. 17.08.2018]

Mr. V. Nagarajan  
[w.e.f. 22.02.2019]

Mr. Jagdish Gupta  
[w.e.f. 15.04.2019]

Mr. Ganesh Sathyamurthy  
[Up to 12.04.2019]

Ms. Monica Widhani  
[Up to 31.01.2019]

### Corporate Social Responsibility Committee (As on 31.03.2019)

Mr. Sanjiv Edward

Chairman

Mr. V. Nagarajan

Member

Mr. Kamalesh Tripathi

Member

### Management Team

Mr. Rakesh Kumar Arora	Chief Executive Officer
Mr. Manish Parikh	Chief Financial Officer
Mr. S. Bhattacharya	Company Secretary

### Bankers

Indian Bank, Delhi
ICICI Bank, Delhi
HDFC Bank, Delhi

### Registered Office

Aviation Fuelling Station,  
Shahbad Mohammad  
Pur, IGI Airport, New  
Delhi – 110061, India

### Statutory Auditor

M/s. Wahi & Gupta,  
Chartered Accountants,  
Delhi

### Internal Auditor

M/s. PKF Sridhar &  
Santhanam LLP,  
Chartered Accountants,  
Delhi

### Tax Auditor

M/s. Wahi & Gupta,  
Chartered  
Accountants, Delhi

### Cost Auditor

Mr. R. Krishnan, Cost  
Accountant, Delhi

## Achievements

### Financial

- Highest ever PAT of Rs. 50.96 Cr. as per Ind AS since incorporation;
- Rating with “AA-“ (stable) by ICRA;
- Total Dividend of Rs. 196.80 Cr. paid since incorporation which is 120% of paid up capital;
- Total revenue from operations increased to Rs. 157.43 Cr. compared to Rs. 139.96 Cr. in the previous year.

### CSR

- New skill development project with NIIT Foundation and Human Care International;
- Support in the provision of meal to the needy people residing at HCI.
- Touched the life of beneficiaries since inception as follows:
  - Project Shiksha – More than 20000 students;
  - Project Utthan – More than 3500 students and their families. More than 2700 students have already been placed.
  - Project Arogya – More than 20000 people

### Technical & Project

- Initiated project of laying of Aviation Fuel Hydrant System from Fuel Facility to Terminal 1, IGI Airport through M/s. Larsen and Toubro Limited which will enhance the throughput volume by bringing T1 fuelling business under purview of existing DAFFPL Fuel Farm Facility.

#### Total numbers of flight refueled in FY 18-19

1,80,200

#### Total volume handled in FY 18-19

23,82,854 KL

#### Total ATF receipt in FY 18-19

23,73,615 KL

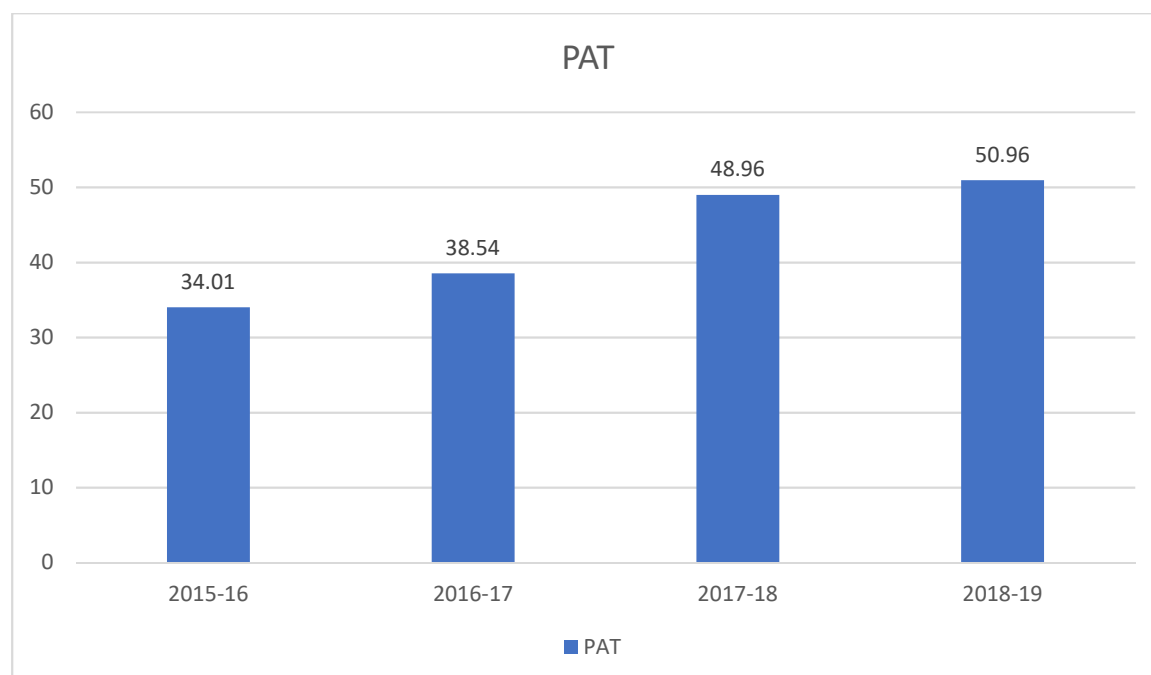
## Year At A Glance

### Financial Result as per Ind AS (Rs. In Crore)

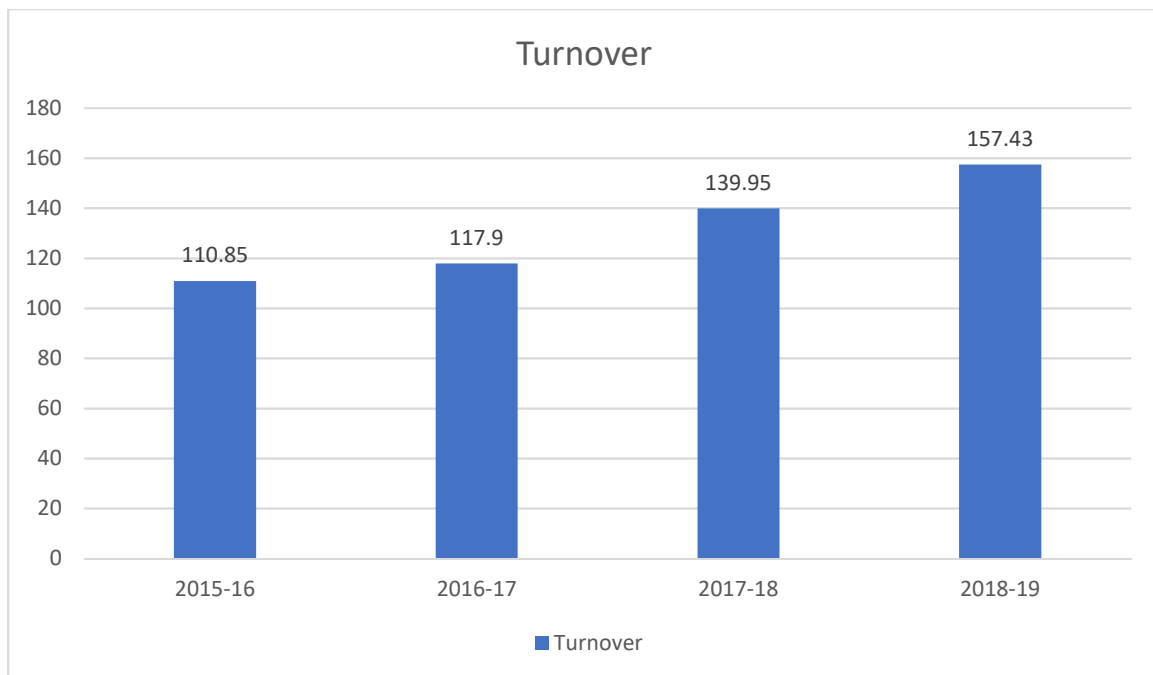
PARTICULARS	F.Y. Ended as on 31.03.2019	F.Y. Ended as on 31.03.2018
Revenue from Operation	157.43	139.95
Other income	10.76	3.69
<b>Total Revenue</b>	<b>168.19</b>	<b>143.64</b>
<b>Less: Total Expenses</b>	<b>58.56</b>	<b>32.10</b>
<b>Earnings before Interest, Tax, Dividend and Amortization (EBITDA)</b>	<b>109.63</b>	<b>111.54</b>
<b>Less: Depreciation Expense</b>	<b>31.66</b>	<b>26.72</b>
<b>Less: Finance Cost</b>	<b>8.67</b>	<b>7.87</b>
<b>Profit Before Tax &amp; Exceptional Item</b>	<b>69.30</b>	<b>76.95</b>
<b>Less: Provision for Income Tax &amp; Deferred Tax</b>	<b>18.34</b>	<b>27.99</b>
<b>Profit after Tax</b>	<b>50.96</b>	<b>48.96</b>
<b>Add: Other Comprehensive Income (OCI)</b>	<b>0.00</b>	<b>0.03</b>
<b>Total Comprehensive Income</b>	<b>50.96</b>	<b>48.93</b>
<b>Basic EPS (Equity Shares of Rs. 10 each)</b>	<b>3.11</b>	<b>2.99</b>
<b>Dividend per Share (in Rs.)</b>	<b>0.80</b>	<b>2.00</b>

## Key Trends

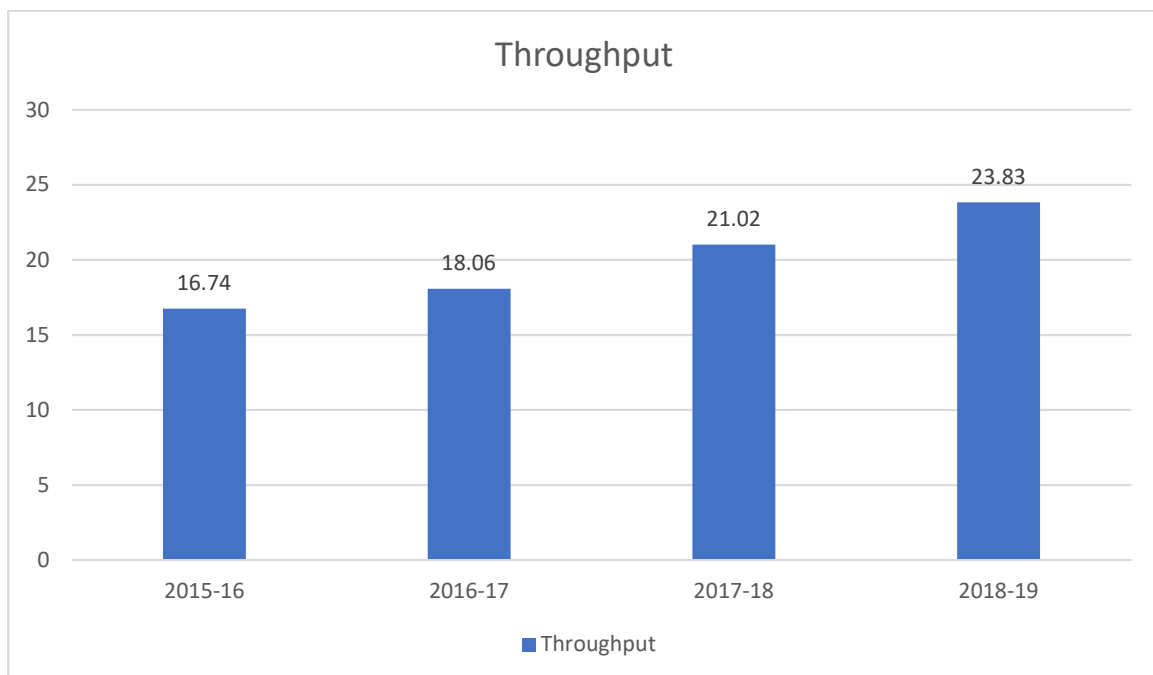
### Profit after Tax (PAT) (Rs. in Crore)



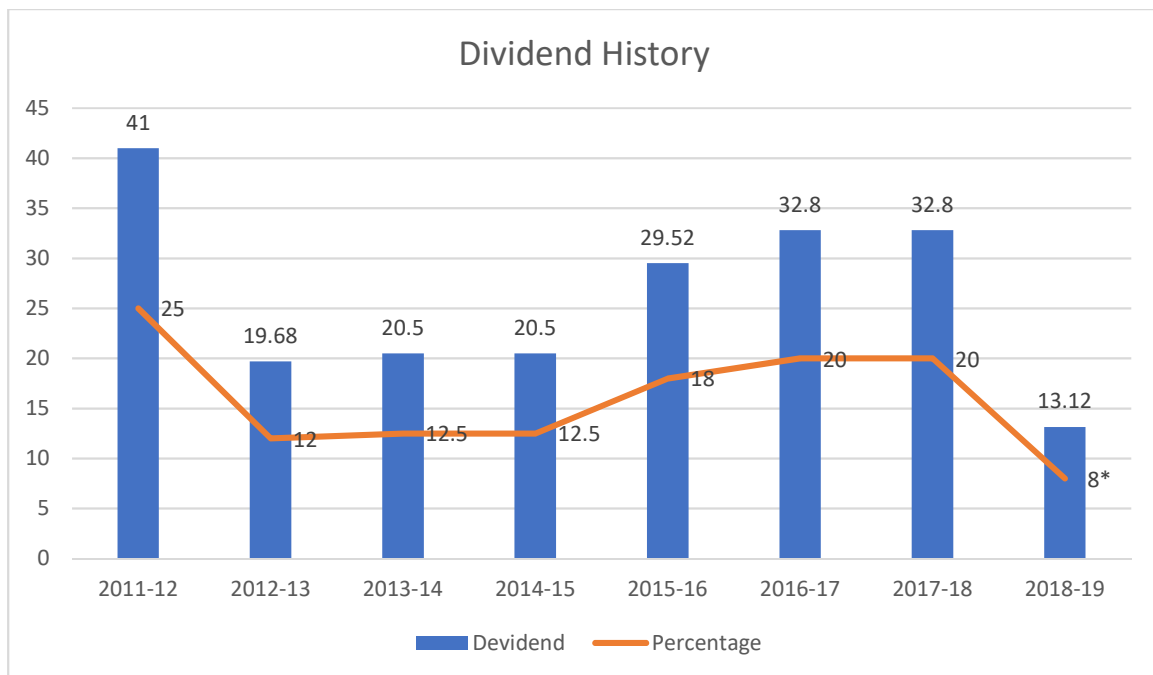
## Turnover (Rs. in Crore)



## Throughput Volume (KL in Lacs)



## Dividend History (Rs. in Crore)



\*Final Dividend of 8% has been recommended by the Board of Directors for F.Y. 2018-19 considering the expansion project undertaken by DAFFPL.



## Board of Directors



**Mr. Sanjay Sahay, Chairman,  
DAFFPL**

Executive Director (Aviation), Indian  
Oil Corporation Limited

**Shri Sanjay Sahay** is working with Indian Oil Corporation for the last 32 years and currently holding the position of Executive Director (Aviation). He has done his graduation in Metallurgical Engineering. In the last 32 years of his career, he has handled various key positions at different levels at Indian Oil Corporation. He began his career with Aviation Deptt from North East India and then continued for almost 18 years in Eastern Region at different locations. He subsequently held strategic key assignment as Vice President, IndianOil Skytanking Pvt. Ltd. Under his leadership, various major projects like Hydrant Refuelling System at Bengaluru, Delhi and Mumbai were commissioned. He is also Accountable Manager of Indian Oil as per requirement "CAR series E" of DGCA.

He is now heading the Aviation Group of Marketing Division of Indian Oil and responsible for all the operations / marketing activities of Indian Oil Aviation business, which is handled through 117 Aviation Fuel Stations across the country.

Mr. Sanjay Sahay is currently Chairman of IndianOil Skytanking Pvt Limited, a joint venture of Indian Oil and Skytanking Germany for handling / refuelling operations at Airports and also Chairman of Delhi Aviation Fuel Facility Private Limited. He is also on the Board of Directors in Mumbai Aviation Fuel Farm Facility Private Limited.



**Mr. P.S. Nair, Director, DAFFPL**

CEO – Corporate, Airport Sector,  
GMR Group

A Master of Arts in Political Science/Public Administration with a Post Graduate Diploma in Public Sector Management from Leeds University (UK), Mr. P.S. Nair, has over 39 years of diverse experience in the airport sector - both in the public and private domains.

He has held several senior positions such as Airport Director of Trivandrum, Mumbai and Delhi Airports, Executive Director - Cargo, Commercial and Key Infrastructure Development departments, overseeing the respective functions on a pan-India basis with the Airports Authority of India, which owns and operates over 120 Airports in India. His last position in the Airports Authority of India was as fulltime Board Member (No. 2 position) - an appointment by the 'Appointments Committee of the Cabinet' headed by the Hon. Prime Minister - where he was responsible for Personnel, Administration, Legal, Commercial and Land Management functions.

He has been an ex-Officio Director on the Boards of Directors of Hotel Leela Venture, Radisson Hotel and a host of other JV Companies of GMR. Mr. Nair has also served in several High Level Task Forces, Committees, Working Groups and Advisory Committees formed by the Government of India on various aspects of Civil Aviation. He played a pivotal role in the formation of Delhi Aviation Fuel Facility Private Limited and also served as its first Chairman from 2009 to 2012.

In GMR Group, he has held the position of Chief Executive Officer of GMR Hyderabad International Airport, India's first greenfield airport without government control, built under the Public-Private Partnership (PPP) initiative. He played an instrumental role in successful commissioning of the Hyderabad international airport ahead of schedule. He then moved on as CEO of Delhi International Airport (P) Ltd. where he was responsible for the operation, overall management, as well as the operational readiness, integration and successful commissioning of the state-of-the-art, Terminal 3.

Mr. Nair also held the charge of Executive Director of the GMR Airports Ltd - the holding company that oversees the functioning of the four Airport Companies in the GMR's Airport portfolio.

Mr. Nair is nominated member on the World Governing Board of 'Airport Council International (ACI) World', Montreal - the apex body of Global Airports. He had also been the Second Vice President elected from amongst the 18 Directors of the Hong Kong headquartered ACI-Asia Pacific Regional Board. Mr. Nair is also an elected Vice President of the Aeronautical Society of India (AeSI), a professional body, devoted to advancement of aeronautical sciences and engineering in India.



**Mr. Kamalesh Tripathi, Director, DAFFPL**

Dy. General Manager (Corporate Affairs), Indian Oil Corporation Limited

**Mr. Kamalesh Tripathi**, Director of Delhi Aviation Fuel Facility Private Limited, who is working as Deputy General Manager (Corporate Affairs) with Indian Oil Corporation Limited, is a Chartered Accountant by profession, having more than 24 years of rich experience. Mr. Tripathi is also member of The Institute of Company Secretaries of India and The Institute of Cost and Management Accountants of India. He has rich experience in areas such as Treasury, Corporate Finance & Accounts, Pricing, Corporate Affairs and also as CFO and Company Secretary in Indian Oil Joint Venture Companies.



**Mr. Sanjiv Edward, Director, DAFFPL**

CCO – Delhi International Airport Limited

**Mr. Sanjiv Edward** is currently serving as the Chief Commercial Officer – Aero of Delhi International Airport Limited (DIAL) w.e.f. January 2018, leading the Aeronautical and Aero-related business verticals of IGI Airport. In his new role, he is responsible for developing and driving the strategy for these verticals by achieving sustained growth of Aeronautical revenues through various streams, such as Cargo, Land & Space, Concessions and Aeronautical services, also guiding the Revenue management function for Aeronautical activities, his profile also includes leading the Airlines marketing and Route development activities to enhance IGI Airports' Air connectivity network.

Earlier to this role, Sanjiv was heading the Cargo business of DIAL, where he was responsible for successfully driving the Cargo Strategy and Development of the Cargo Master plan, making IGIA as the no 1 Cargo Airport in the country. He has been actively engaged with Government, Regulators and Industry for Policy formulation at various levels.

Sanjiv has also served as the Chairman of The International Air Cargo Association (TIACA), Miami from May, 2015 to October, 2017. TIACA is a global body working towards efficiency in the air freight supply chain, working closely with WCO, ICAO, WTO, TSA, UNCTAD. He currently also serves on the Board of TIACA.

He is an accomplished individual with domestic and international experience of over 20 years in Aviation Industry & has won several personal and corporate awards.



**Mr. Sameet Pai, Director, DAFFPL**

General Manager (Commercial), Bharat Petroleum Corporation Limited

**Mr. Sameet Pai** is a graduate in Commerce from Narsee Monjee College of Commerce and Economics, University of Mumbai and a qualified Chartered Accountant. He joined BPCL in 2002 and was initially posted in the Management Accounting function where he handled roles like consolidation of accounts, audit, budgeting and MIS. Since then, he has had the opportunity of handling a wide range of challenging assignments across the finance function. As the Head of Treasury, he was responsible for long term fund raising, liquidity management, foreign currency and interest rate risk management, regulatory compliances and investor relations. Mr. Sameet Pai was also a member of the Hedging committee of BPCL for financial risk management. He was instrumental in setting up the US \$ 2 Billion Euro Medium Term Note (EMTN) Programme to facilitate the raising of funds on a regular basis from the international debt capital markets.

Mr. Sameet Pai has also worked in the Chairman's Office where he was actively involved in formulation of business plans, mergers and acquisitions, business valuations, joint venture negotiations, investment appraisals, etc. During his tenure in BPCL, he has been part of several cross functional teams and has been closely involved in bidding for Oil & Gas assets, City Gas Distribution projects, pipelines, etc.

During his stint in the Retail business unit of BPCL, Mr. Sameet Pai was instrumental in the development and launch of a co-branded credit card proposition for retail customers. He was also involved in major developments like implementation of daily pricing of petrol and diesel as well as GST roll out. At present, he is the General Manager (Commercial) of BPCL's Aviation business unit.



**Mr. Monirul Aziz Khan, Director, DAFFPL**

Executive Director (Corporate Co-ordination & Development), Bharat Petroleum Corporation Limited

**Mr. M.A. Khan**, Director of Delhi Aviation Fuel Facilities Pvt. Ltd., is a Postgraduate in Marketing Management. He is working with Bharat Petroleum Corporation since 1984. He joined Corporation in Aviation Business and served the business for more than 15 years. He also had a stint as Business Head of NOLCHEM, Nigeria. Subsequently, he has worked for Retail Business and currently, he is serving BPCL as Head of the Corporate Coordination. His passion includes reading and gaming.



**Mr. Jagdish Gupta, Director, DAFFPL**  
Chief General Manager (Finance),  
Indian Oil Corporation Limited

**Mr. Jagdish Gupta** has joined the Board of Delhi Aviation Fuel Facility Private Limited (DAFFPL) w.e.f 12<sup>th</sup> April 2019. He joined IndianOil in 1988 after a short stint in the private sector and has steadily risen to the senior ranks of the management. Presently, Mr. Gupta is working as CGM (Finance) at IndianOil's Marketing Head Office in Mumbai, handling multitude of financial portfolios at IndianOil. Additionally, he is also the Director of Indian Oil Skytanking Limited.

A graduate from the prestigious St. Xavier's College in Kolkata and a Chartered Accountant by qualification, Mr. Gupta, with over three decades of pan-India experience, has been instrumental in development of various policies, formulating accounting guidelines in IndianOil.

He is an avid sports enthusiast and believes in maintaining a healthy work-life balance.



**Mr. V. Nagarajan, Director, DAFFPL**  
Executive Director (Aviation), Bharat  
Petroleum Corporation Limited

A post graduate in Qualification, result oriented person with more than 3 decades of experience in the Oil Industry. **Mr. V. Nagarajan** has held various leadership position as Territory Manager in the Retail and Industrial & Commercial business and Supply and Distribution in BPCL including handling of ATF at different periods. Subsequent to his role as Sr. Vice President in Bharat Oman Refineries Limited as the commissioning head of the largest terminal handling POL and LPG and spear heading the Marketing of Petcoke and Sulphur for BORL, he joined Indraprastha Gas Limited (a Joint Venture of BPCL, GAIL and Delhi Government with 50% equity participation from the Public / Financial Investors).

As Director (Commercial) in Indraprastha Gas limited, a Board Level position, V. Nagarajan was involved in increasing the CNG / PNG infrastructure, addition of New Geographical Areas strengthening the Network area of IGL, launching of the IGL Smart Card etc. He has also led numerous CSR initiatives like the Construction of Toilets for the Government Schools under Swatch Bharat Abhiyaan, Gender Sensitization programme for the Taxi / Auto Drivers through Transport Department Delhi, Health insurance Scheme for the Auto Drivers. He believes in Customer Centric approach and system driven style.

## Directors' Report

To the Members,

The Directors present the 10<sup>th</sup> Annual Report of Delhi Aviation Fuel Facility Private Limited (the Company or DAFFPL) along with the audited financial statements for the financial year ended March 31, 2019, Auditors' Report and comments on the Accounts by the Comptroller & Auditor General (C&AG) of India.

### FINANCIAL PERFORMANCE

The Financial Results of your Company for the financial year ended March 31, 2019 are as under:

<b>PARTICULARS</b>	<b>F.Y. Ended as on 31<sup>st</sup> March 2019 (in Rs. Crore)</b>	<b>F.Y. Ended as on 31<sup>st</sup> March 2018 (in Rs. Crore)</b>
Revenue from Operation	157.43	139.95
Other income	10.76	3.69
<b>Total Revenue</b>	<b>168.19</b>	<b>143.64</b>
<b>Less: Total Expenses</b>	<b>58.56</b>	<b>32.10</b>
<b>Earnings before Interest, Tax, Dividend and Amortization (EBITDA)</b>	<b>109.63</b>	<b>111.54</b>
<b>Less: Depreciation Expense</b>	<b>31.66</b>	<b>26.72</b>
<b>Less: Finance Cost</b>	<b>8.67</b>	<b>7.87</b>
<b>Profit Before Tax &amp; Exceptional Item</b>	<b>69.30</b>	<b>76.95</b>
<b>Less: Provision for Income Tax &amp; Deferred Tax</b>	<b>18.34</b>	<b>27.99</b>
<b>Profit after Tax</b>	<b>50.96</b>	<b>48.96</b>
<b>Add: Other Comprehensive Income (OCI)</b>	<b>0.00</b>	<b>0.03</b>
<b>Total Comprehensive Income</b>	<b>50.96</b>	<b>48.93</b>
<b>Basic EPS (Equity Share of Rs. 10 each)</b>	<b>3.11</b>	<b>2.99</b>
<b>Dividend per share (in Rs.)</b>	<b>0.80</b>	<b>2.00</b>

The financial figures are extracted from the standalone financial statements as per Indian Accounting Standards (Ind AS).

### STATE OF COMPANY'S AFFAIRS

On a standalone basis, Company achieved a Revenue of Rs. 157.43 Crores during the financial year 2018-19, as against the revenue of Rs. 139.95 Crores for the preceding financial year 2017-18. The revenue has increased by 12.49% in comparison to previous year, mainly due to increase in volume. The Profit after Tax (PAT) has also increased by 4% to Rs. 50.96 Crores, highest ever profit.

Your Company continued to play a vital role in ensuring uninterrupted flow of aviation turbine fuel at the Indira Gandhi International Airport, New Delhi. Company has undertaken Modernization project with a goal to meet the highest environmental standards and meeting the highest safety and operation standard. Further Company has initiated the project of laying Aviation Fuel Hydrant System from Fuel Facility to Terminal 1, IGI Airport.

## **DIVIDEND**

The Board, in its meeting held on April 24, 2019, has recommended a final dividend of Rs. 0.80/- per equity share (8% on the amount paid up on the equity capital of the Company) amounting to Rupees Thirteen Crore Twelve Lacs only (excluding the dividend distribution tax) for the financial year ended March 31, 2019, subject to the approval of Shareholders at the ensuing Annual General Meeting. The dividend will be paid in compliance with applicable regulations.

## **AMOUNT WHICH THE COMPANY PROPOSES TO CARRY TO ANY RESERVES, IF ANY**

The Company has not transferred any amount to any reserves in the Balance Sheet during the financial year 2018-19.

## **CREDIT RATING**

The Company's financial discipline and prudence is reflected in the strong credit rating ascribed by rating agency of the Company, ICRA Limited which has retained the rating to "AA-" (stable) (ICRA double A minus).

## **EXTRACT OF ANNUAL RETURN**

As per the requirements of Section 92(3) of the Act and Rules framed thereunder, the extract of the annual return for FY 2018-2019 is given in Annexure I in the prescribed Form No. MGT-9, which is a part of this report. The same is available on [www.daffpl.in](http://www.daffpl.in)

## **BOARD OF DIRECTORS**

The Board of Directors comprises of the following 8 Directors as on March 31, 2019:

S.NO.	NAME OF DIRECTOR	DESIGNATION	DATE OF APPOINTMENT OF DIRECTORS	REPRESENTING
1.	Mr. Sanjay Sahay	Chairman	29.06.2018	IOCL
2.	Mr. P.S. Nair	Director	11.08.2009	DIAL
3.	Mr. Kamalesh Tripathi	Director	17.03.2018	IOCL
4.	Mr. Sanjiv Edward	Director	23.04.2018	DIAL
5.	Mr. Sameet Pai	Director	20.06.2018	BPCL
6.	Mr. Ganesh Sathyamurthy	Director	12.07.2018	IOCL
7.	Mr. Monirul Aziz Khan	Director	17.08.2018	BPCL
8.	Mr. V. Nagarajan	Director	22.02.2019	BPCL

The following changes have occurred in the Board during the Financial Year 2018-19 and till date:

- Mr. Pradeep Panicker who was a Nominee Director of Delhi International Airport Limited (DIAL) resigned from the Board of Directors with effect from April 21, 2018 pursuant to the withdrawal of his nomination by the parent company.
- Mr. Talib S. Khwaja who was a Nominee Director of Indian Oil Corporation Limited (IOCL) resigned from the Board of Directors with effect from June 29, 2018 pursuant to the withdrawal of his nomination by the parent company.
- Mr. Shekhar Kumar Agrawal who was a Nominee Director of Bharat Petroleum Corporation Limited (BPCL) resigned from the Board of Directors with effect from June 18, 2018 pursuant to the withdrawal of his nomination by the parent company.



- Mr. N.V.N. Ramsai who was a Nominee Director of Indian Oil Corporation Limited (IOCL) resigned from the Board of Directors with effect from June 29, 2018 pursuant to the withdrawal of his nomination by the parent company.
- Ms. Monica Widhani who was a Nominee Director of Bharat Petroleum Corporation Limited (BPCL) resigned from the Board of Directors with effect from January 31, 2019 pursuant to the withdrawal of her nomination by the parent company.
- Mr. G. Ananthakrishnan who was a Nominee Director of Bharat Petroleum Corporation Limited (BPCL) resigned from the Board of Directors with effect from June 18, 2018 pursuant to the withdrawal of his nomination by the parent company.
- Mr. Ganesh Sathyamurthy who was a Nominee Director of Indian Oil Corporation Limited (IOCL) resigned from the Board of Directors with effect from April 12, 2019 pursuant to the withdrawal of his nomination by the parent company.
- IOCL has nominated Mr. Jagdish Gupta, CGM (Finance) as the Director of the Company with effect from April 15, 2019 in place of Mr. Ganesh Sathyamurthy.

Your Board of Directors places on record its appreciation for the contribution of Mr. Pradeep Panicker, Mr. Shekhar Kumar Agrawal, Mr. T.S. Khwaja, Mr. N.V.N. Ramsai, Ms. Monica Widhani, Mr. G. Ananthakrishnan and Mr. Ganesh Sathyamurthy during their tenure.

None of the Directors are disqualified under Section 164 of the Companies Act, 2013 as on March 31, 2019 and all the Directors have submitted their Declaration in Form DIR-8 pursuant to Section 164(2) of the Companies Act, 2013 and Disclosure of Interest in Form MBP-1 of the Companies Act, 2013 for the financial year 2019-20 disclosing the nature of interests, if any, in any other body corporate with which your Company has entered into any agreement in the financial year under review.

In accordance with the provisions of the Articles of Association of your Company, the Directors shall not be liable to retire by rotation.

## **COMMITTEES OF THE BOARD**

In compliance with the requirements of the relevant provisions of applicable laws and statutes, the Board has constituted two Committees in your Company, namely – Audit Committee and Corporate Social Responsibility Committee for best corporate governance practices. The work of the other two (02) Board Level Committees, namely - Compensation Committee & Finance Committee are being carried out by the Audit Committee.

The Composition of the Audit Committee as constituted in your Company as on March 31, 2019 is as follows:

S.NO.	NAME OF DIRECTOR	DESIGNATION	REPRESENTING
1.	Mr. Sathyamurthy Ganesh	Chairman	IOCL
2.	Mr. Sanjiv Edward	Member	DIAL
3.	Mr. Sameet Pai	Member	BPCL

The Composition of the Corporate Social Responsibility Committee as constituted in your Company as on March 31, 2019 is as follows:

S.NO.	NAME OF DIRECTOR	DESIGNATION	REPRESENTING
1.	Mr. Sanjiv Edward	Chairman	DIAL
2.	Mr. Kamallesh Tripathi	Member	IOCL
3.	Mr. V. Nagarajan	Member	BPCL

Apart from the above, the day to day management of the Company is vested with Mr. Rakesh Kumar Arora, Chief Executive Officer and Mr. Manish Parikh, Chief Financial Officer, which is subject to the overall superintendence and control of the Board.

#### **KEY MANAGERIAL PERSONNEL**

The Company has appointed Whole Time Company Secretary as per Section 203 of Companies Act, 2013 read with Rule 8A of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

#### **MEETINGS OF THE BOARD**

Eight meetings of the Board of Directors were held during the year under review.

Date of Meeting	Serial Number of Meeting	Directors present	Leave of Absence granted
Monday, 9 <sup>th</sup> April, 2018	42 <sup>nd</sup>	8	0
Tuesday, 1 <sup>st</sup> May, 2018	43 <sup>rd</sup>	7	1
Wednesday, 30 <sup>th</sup> May, 2018	44 <sup>th</sup>	6	2
Wednesday, 13 <sup>th</sup> June, 2018	45 <sup>th</sup>	6	2
Wednesday, 25 <sup>th</sup> July, 2018	46 <sup>th</sup>	7	0
Friday, 24 <sup>th</sup> August, 2018	47 <sup>th</sup>	7	1
Monday, 29 <sup>th</sup> October, 2018	48 <sup>th</sup>	7	1
Monday, 28 <sup>th</sup> January, 2019	49 <sup>th</sup>	5	3

#### **DEPOSITS**

During the year under review, your Company has not accepted any deposit from the public as defined under Section 73 of the Companies Act, 2013 and rules made there under.

#### **DIRECTOR'S RESPONSIBILITY STATEMENT**

Pursuant to the provision of Section 134 (5) of The Companies Act, 2013, the Board hereby certifies and confirms that:

- (i) in the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures, if any;
- (ii) the Directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the profit & loss of the Company for that period;
- (iii) the Directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;



- (iv) the Directors had prepared the annual accounts on a going concern basis;
- (v) the Directors had laid down internal financial controls, which are adequate and are operating effectively for ensuring the accuracy and completeness of the accounting records;
- (vi) The Directors had devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively.

## **AUDITORS' REPORT**

The Independent Auditors' Report for FY 2018-19 or Report on Other Legal and Regulatory Requirements under Companies (Auditor's Report) Order, 2016 or Annexures thereto, do not contain any qualification, reservation or adverse remarks which require any clarification / explanation. The Notes to the Financial Statements of your Company are self-explanatory. Notes on Accounts referred in the Auditors' Report are self – explanatory and therefore do not call for any further comments.

The review and comments on the Annual Accounts of your Company for the financial year 2018-19 by the Comptroller and Auditor General of India (C&AG) forms part of the Annual Report.

The Comptroller and Auditor General of India has conducted Supplementary Audit under Section 143(6)(a) of the Act of the financial statements of the Company for the year ended March 31, 2019 and has forwarded its Report stating that nothing significant has come to their knowledge for comment on Statutory Auditor's report under section 143 (6) (b) of the Act.

## **PARTICULARS OF LOANS, GUARANTEES AND INVESTMENTS**

Particulars of loans, investments, guarantees and securities provided along with the purpose for which the loan or guarantee or security is proposed to be utilized by the recipient are provided in the standalone financial statement (Please refer to Note 8 and 14 to the standalone financial statement).

## **CONTRACTS AND ARRANGEMENTS WITH RELATED PARTIES**

All contracts / arrangements / transactions entered by the Company during the financial year with related parties were in the ordinary course of business and on an arm's length basis. All Related Party Transactions are placed before the Audit Committee for review and approval. Prior omnibus approval is obtained for Related Party Transactions on a yearly basis for transactions which are of repetitive nature and / or entered in the Ordinary Course of Business and are at Arm's Length. During the year, the Company had not entered into any contract / arrangement / transaction with related parties which could be considered material related party transactions. Accordingly, the disclosure of Related Party Transactions as required under Section 134(3) (h) of the Companies Act, 2013 in Form AOC 2 has been given in Annexure II.

Your Directors draw attention of the members to Note 31 to the financial statement which sets out the details of related party transaction.

## **CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO**

As per Section 134 of the Companies Act, 2013 read with the Companies (Accounts) Rules, 2014, your Directors are pleased to make the following declaration to its Shareholders:

### **1. Conservation of Energy:**

Energy continues to be a material aspect from climate change as well as operational perspective. Your company has been persistent in our efforts to ensure reuse, recycling and responsible disposal of waste to minimize the amount of waste going to landfill. Your Company is also considering the options of new building or retrofitting the old building which will ensure the conservation of energy. Further modernization of the Fuel Facility is also taken up considering the highest efficiency standards. Regular maintenance and repair of all equipment and machines are being carried out to ensure optimum efficiency. Further DAFFPL has taken cognizance for water conservation.

### **2. Technology absorption:**

The Company continues to adopt and use the latest technologies to improve the quality of its services. With a view to meet the environmental emission norms, your Company has adopted most modern technologies in line with the latest developments worldwide and proper maintenance of the equipment from time to time.

### **3. Foreign Exchange earnings and outgo:**

The Company has incurred expenditure in foreign exchange to the extent of Rs. 7.07 Lacs during the year on account of purchase of capital assets. However, there were no foreign exchange earnings during the year under review in your Company.

## **INTERNAL CONTROL & RISK MANAGEMENT**

Your Company has robust systems for internal audit and corporate risk assessment and mitigation. The Company has a Risk Management Committee consisting of Chief Executive Officer, Chief Financial Officer and Chief Executive Officer or Vice President of Indian Oil Skytanking Private Limited (IOSL), Operator. Risk Management Committee meets at least once in every quarter or as and when necessary, to ascertain the probability & impact of probable risk and the mitigation plan. Management places the report on finding of the Risk Management Committee to the Audit Committee whenever new risk has been emerged.

Further, in every quarter, the Audit Committee of the Board is apprised with key control issues and actions taken on the issues highlighted in previous report by the Internal Auditor.

Your Company has adequate internal financial controls with reference to the financial statements. During the year under review, such internal financial controls were reviewed and tested and no reportable material weakness in the design or operations were observed.

## CORPORATE SOCIAL RESPONSIBILITY

The CSR activities of the Company are regulated by the Corporate Social Responsibility Policy (CSR Policy) formulated by the Corporate Social Responsibility Committee (CSR Committee) and approved by the Board. The CSR Policy may be accessed on the Company's website at [www.daffpl.in](http://www.daffpl.in).

Based on Schedule VII of the Companies Act, 2013, the Company has identified few focus areas of engagement which are as under:

- Promotion of education;
- Promoting sanitation and safe drinking water, promoting health care;
- Construction of toilets in Municipal Corporation of Delhi (MCD) run schools;
- Promoting employment enhancing vocational skills and livelihood enhancement project;
- Contribution to Prime Minister's National Relief Fund;
- Environmental sustainability.

Delhi Aviation Fuel Facility Private Limited (DAFFPL) is committed to conduct its business in a socially responsible, ethical and environment friendly manner and to continuously work towards improving quality of life of the communities in its operational area. Being a socially responsible Company managed by professionals, DAFFPL has spent an amount of Rs. 149.72 Lacs in FY 2018-19 on various projects aligned with the Company's CSR policy which is being applauded by stakeholders and the society at large.

### Project Utthan

With focus on empowering the unemployed youths and women and make them self-dependent and equipped with employment and livelihood skills, Company has established **DAFFPL Learning & Skill Development Centres** in and around IGI Airport. The centers impart practical knowledge on various employable skills like Basic Computer Course, Welding Training, Hospitality, Industrial Fitter and Tailoring. DAFFPL has appointed implementing agencies who have expertise in respective fields, e.g. basic computer course and welding training in collaboration with GMR Varalakshmi Foundation, Hospitality management and industrial fitter course in collaboration with SEED CSR, computer course, banking & finance, tally in collaboration with NIIT Foundation, and so on. DAFFPL has covered Shahbad Mohammad Pur, Mahipal Pur, Palam Village, Najafgarh, Mehram Nagar and Rangpuri Pahari etc. The students have been reported to be placed in the Companies like Home Credit, WDS, SERCO, Jai Bharat Maruti, Hema Automotive, Neel Automotive (P) Limited, Ambience Mall, JBM group, Reliance Fresh, Pantaloons, JW MARRIOT, Lemon Tree, LIC of India, Magic Bus, etc. Aspirants are able to earn livelihood ranging from Rs. 7,500/- to Rs. 20,000/- per month, which opens the door for better livelihood and empowerment of the youths and women.

DAFFPL has established Learning and **Skill Development Centers (DAFFPL CDC)** in collaboration with **NIIT Foundation** at Mahipal Pur in December 2016, at Palam Village in January 2018 and at Najafgarh in December 2018 (for differently abled peoples) with help of **Human Care International (HCI)** - New Delhi. As per eligibility and interest of the candidates, courses like Data Entry, Office Automation, BFSI (Banking Financial Services & Insurance), Customer Relationship Management, Basic Tally - GST using Tally. ERP 9, Logistics and Supply Chain, etc. are offered at the DAFFPL Centres run by NIIT Foundation. Centers have covered more than 25-30 slum areas through door to door mobilization, rickshaw activity, pamphlets distribution and word of mouth etc. Since inception more than 1500 candidates have been trained, and 85% trainees were successfully placed till March 2019.

**DAFFPL Center of Excellence** was established in December 2017 in collaboration with **SEED CSR**. Programme reaches to the poor, unqualified and drop out youths to provide an opportunity to them through proper skill development. The proposed trades under this programme are Housekeeping and

Industrial fitter to improve livelihood support of young youth by training them. The employment through this skill training & placement programme is to provide skills to the unskilled underprivileged as well as to upgrade their existing skills. The programme enable the urban poor in setting up self-employment ventures and for salaried jobs in the private sectors. DAFFPL Center of Excellence has tied up with corporates and contractors like Malls, Hotels, Companies and Stores etc. for placement of the candidates. Since inception more than 700 candidates have been trained, and 90% trainees were successfully placed.

DAFFPL has established a Learning & Skill Development Facility in collaboration with **GMR Varalakshmi Foundation** in January 2015 for imparting courses like Basic Computer Knowledge and Welding & Fabrication at Shahbad Mohammad Pur. DAFFPL and GMRVF have tied up with corporates and contractors like DAPS, Home Credit, WDS, SERCO, Jai Bharat Maruti, Hema Automotive, Neel Automotive (P) Limited etc. for placement of the candidates. Since inception more than 750 candidates have been trained, and 90% trainees were successfully placed.

DAFFPL has established a Computer Literacy Centre (non-career) in November 2016 at Mehram Nagar (East). This area is located in the vicinity of IGI Airport (in front of Domestic Terminal) dwelled by various laborers and taxi driver communities. More than 400 candidates have been benefitted till March 2019.

DAFFPL has started a tailoring course in December 2017, based on the survey in the vicinity of Rangpuri Pahari. It has been found that the female dwellers of the area are keen to be independent but due to domestic chores they are unable to stand for their own rights. Further they expressed their interest in Tailoring course. Tailoring course is best suited skills for this area for the female section which will help them support their family and will make them independent. More than 200 women have been benefitted till March 2019.

### **Project Arogya**

With a view to promote health, Company collaborated with **Wockhardt Foundation** in March 2018 and set up Mobile Medical Van equipped with basic medication and experienced doctor. The Mobile van plies in and around IGI Airport touching 12 localities. DAFFPL also arranged eye camps for needy people in the vicinity of its Registered Office.

DAFFPL is serving the society with its Mobile Medical Unit where it provides free primary healthcare to the underprivileged section of society. Besides providing primary healthcare services and free medicines to the underprivileged community, the programme also carries out awareness camps in various location. More than 20000 patients have been benefitted from DAFFPL Mobile Medical Clinic.

DAFFPL has arranged eye camps with the help from Centre for Sight Hospital in the locations like Shahbad Mohammad Pur, Palam Village, Raj Nagar, Raj Nagar part II, Bagdaula etc. and provided free medicine and spectacles to the senior citizens and students with a view of medical care of the eye and visual system and prevention of eye disease and injury. More than 1200 patients have been benefitted from Eye Camps.

### **Project Shiksha**

DAFFPL has initiated "Project Shiksha" with a view to ensure equality of education among the students of MCD run schools by meeting their basic needs, motivate them towards education and ensuring hygienic and pure drinking RO water with Water Coolers in 30 nos. of MCD schools, thereby benefitting more than 15000 students.

While implementing project Shiksha, it was noticed that the school dropout ratio is higher in the MCD run schools, mainly due to poor financial background, lack of motivation and the overall growth of the students are suffering. To eradicate the above constraints and to motivate the students, Company has distributed the Woolen Sweaters, Caps, Scarfs and basic school kit to these students of 15 nos. of MCD

run schools in and around operational area in the winter season, thereby benefitting more than 7000 students till date.

The Project Shiksha aims to ensure equality of education and enhance the IT enabled learning among the underprivileged students of Municipal Corporation of Delhi (MCD) runs schools around IGI Airport by meeting their basic needs. Company has set up Computer labs in 5 nos. of MCD runs Schools at Shahbad Mohammad Pur, Dwarka Sec 7, Palam Village, Mahipal Pur and Dabri and more than 3000 students have been benefitted from this activity.

#### **Reason for Unspent amount:**

The unspent amount of Rs. 5.40 Lacs has been clubbed with the CSR amount to be spent in FY 2019-20 which is around 3.48% of the total CSR budget of FY 2018-19 (including carry forward of previous year). The amount remained unspent mainly due to the difference between budgeted fund as per Memorandum of Understanding of Project Utthan and actual fund utilized by the implementing agencies during FY 2018-19. The unspent amount of Rs. 5.40 Lacs has been clubbed with the CSR amount to be spent in FY 2019-20.

The Report on CSR activities is annexed herewith marked as Annexure III.

### **SUBSIDIARIES, JOINT VENTURES AND ASSOCIATE COMPANIES**

During the year under review, Company does not have any subsidiary, joint venture or associate company.

### **CHANGES IN NATURE OF BUSINESS OR ACTIVITIES OF YOUR COMPANY**

During the financial year, your Company has not undergone any change in the nature of its business nor has there been any change in the classes of business in which your Company has an interest.

### **CHANGE IN AUTHORISED AND PAID-UP CAPITAL OF YOUR COMPANY**

There is no change in the Authorized or Paid up capital of the Company during the financial year under review.

### **VIGIL MECHANISM**

In accordance with Section 177 of the Companies Act, 2013 and Rule 7 of the Companies (Meetings of Board and its Powers) Rules, 2014, Company has established a Vigil Mechanism for its directors and employees to report their genuine concerns or grievances. The same has also been placed in the website of the Company [www.daffpl.in](http://www.daffpl.in).

### **PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE**

As per the requirement of The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 ('Act') and Rules made there under, your Company has constituted Internal Complaints Committees (ICC). During the year, no complaint with allegations of sexual harassment has been filed with the Company.

## **AUDITORS**

### **(i) STATUTORY AUDITOR**

The Statutory Auditor of your Company is appointed by the Comptroller & Auditor General of India (C&AG) under Section 139 of the Companies Act, 2013. M/s. Wahi & Gupta, Chartered Accountants, New Delhi was appointed as the Statutory Auditor of your Company for the financial year 2018-19 to hold office up to the conclusion of the ensuing Annual General Meeting.

The remuneration of the Statutory Auditor of your Company for the annual audit assignment was fixed at Rs. 2, 75,000/- (Rupees Two Lacs Seventy Five Thousand only) as consolidated Audit Fees by your Board and approved by the members of the Company. The above fee is exclusive of Service Tax and reimbursement of reasonable travelling and out-of-pocket expenses actually incurred.

The Statutory Auditor of your Company for the financial year 2019-20 and onwards will be appointed by the office of the Comptroller & Auditor General of India (C&AG). The remuneration of the Statutory Auditor for F.Y. 2019-20 shall be approved by the Shareholders in the ensuing Annual General Meeting.

### **(ii) INTERNAL AUDITOR**

As a part of good corporate governance, your company appointed M/s. PKF Sridhar & Santhanam LLP, Chartered Accounts as Internal Auditor for F.Y. 2018-19 which would result in better control and better monitoring, as well as testing the efficacy of the various internal processes, systems and maintaining internal checks and streamlining the activities of the Company towards the desired goal of profitability.

### **(iii) COST AUDITOR**

The Board appointed Mr. R. Krishnan, Cost Accountants, as cost auditors for conducting the audit of cost records of the Company for various segments for the financial year 2018-19.

## **SAFETY, HEALTH AND ENVIRONMENT**

We have been persistent in our efforts to ensure reuse, recycling and responsible disposal of waste to minimize the amount of waste going to landfill. Your Company is committed to conduct business with a strong environment conscience for sustainable development, safe workplaces and operations aimed at enriching the life of employees, consumers and the community at large.

## **PARTICULARS OF EMPLOYEES**

Information in terms of the provisions of Section 197(12) of the Act read with Rules 5(2) and 5(3) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 forms part of this Report.

In your Company, there is/are no employee(s) who was in receipt of remuneration in excess of the limits specified under Rules 5(2) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 read with Section 197(12) of the Companies Act, 2013 nor there any employee who is a relative of any director or manager in your Company.

## **OTHER DISCLOSURE**

- Airport Economic Regulatory Authority (AERA) vide its order dated 18<sup>th</sup> December 2017 has determined Fuel Infrastructure Charges (FIC) in respect of Fuel Farm service provided by DAFFPL at Rs. 609/KL (inclusive of Operator's fee) for the second control period up to 31.03.2021 effective from 1<sup>st</sup> January 2018. Company has filed an appeal before Telecom Disputes Settlement & Appellate Tribunal (TDSAT) against AERA's order for adopting the price cap mechanism and calculating the fueling infrastructure charges at Rs. 609 per KL instead of existing rate of Rs. 755 per KL. After hearing both the parties, the bench passed an ad-interim order stating;
  - a. DAFFPL is at liberty to charge Rs. 755 per KL in view of the categorical submission that none of the users having objected to the aforesaid rate.
  - b. DAFFPL can appropriate only Rs 609 per KL and the balance amount would be deposited in a suspense account with details of account which can show how much money has been paid by which user so that if a case arises for refund, the amount can be used for this purpose as per order of this Tribunal.
- There are no material changes and commitments affecting the financial position of the company which have occurred between March 31, 2019 and the date of this report.
- Particulars of loans given and investments made along with the purpose for which the loan is proposed to be utilized by the recipient are provided in the Standalone Financial Statements.
- No fraud has been reported by the Statutory Auditors.
- Company is maintaining its cost records as required by the relevant provisions of the Companies Act, 2013.

## **FUTURE OUTLOOK OF THE BUSINESS OF YOUR COMPANY**

The aviation world is focusing on Indian aviation, starting from manufacturers, businessmen, airlines, global businesses, tourism boards to individual travelers and shippers. The common goal among all stakeholders in the aviation sector of India is to grow & fly high together.

Your company continued to play a vital role in ensuring uninterrupted flow of Aviation Turbine Fuel at the Indira Gandhi International Airport, New Delhi. The Company has embarked on a Modernization project with a goal to meet the highest environmental, safety and operational standards. Further Company has initiated the project of laying Aviation Fuel Hydrant System from Fuel Facility to Terminal 1, IGI Airport.

## **ACKNOWLEDGEMENT**

The Board of Directors are highly grateful for all the help, guidance, support & constructive suggestions received from the Comptroller and Auditor General of India (C&AG), Airport Economic Regulatory Authority (AERA), Petroleum & Explosives Safety Organization (PESO) and other Government agencies.

The Directors take this opportunity to thank all shareholders, banks, vendors, auditors for their continued support, co-operation and encouragement.

Your Directors place on record their sincere appreciation to employees at all levels for their hard work, dedication and commitment. The enthusiasm and unstinting efforts of the employees have enabled the Company to grow and excel.

**For and on behalf of the Board of  
Delhi Aviation Fuel Facility Private Limited**

**Date** : July 18, 2019  
**Place** : New Delhi

**Sd/-  
Sanjay Sahay  
Chairman**



# Form No. MGT-9

EXTRACT OF ANNUAL RETURN  
AS ON THE FINANCIAL YEAR ENDED ON 31.03.2019

*[Pursuant to section 92(3) of the Companies Act, 2013 and rule 12(1) of the Companies (Management and Administration) Rules, 2014]*

## **I. REGISTRATION AND OTHER DETAILS:**

i.	CIN	U74999DL2009PTC193079
ii.	Registration Date	11.08.2009
iii.	Name of the Company	Delhi Aviation Fuel Facility Private Limited
iv.	Category / Sub-Category of the Company	Indian Non-Government Company
v.	Address of the Registered office and contact details	Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi - 110061
vi.	Whether listed company	No, Unlisted/Private Company limited by shares
vii.	Name, Address and Contact details of Registrar and Transfer Agent, if any	Not Applicable

## **II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY**

All the business activities contributing 10 % or more of the total turnover of the company shall be stated: -

Sr. No.	Name and Description of main products / services	NIC Code of the Product/ service	% to total turnover of the company
1	Fuelling infrastructure		100%
2			
3			

[illegible]

d) State Govt(s)	-	-	-	-	-	-	-	-	-
e) Venture Capital Funds	-	-	-	-	-	-	-	-	-
f) Insurance Companies	-	-	-	-	-	-	-	-	-
g) FII's	-	-	-	-	-	-	-	-	-
h) Foreign Venture Capital Funds	-	-	-	-	-	-	-	-	-
i) Others (specify)	-	-	-	-	-	-	-	-	-
Sub-total (B)(1)	-	-	-	-	-	-	-	-	-
<b>2. Non-Institutions</b>									
a) Bodies Corp. (i) Indian (ii) Overseas	-	-	-	-	-	-	-	-	-
b) Individuals  (i) Individual shareholders holding nominal share capital upto Rs. 1 lakh  (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh	-	-	-	-	-	-	-	-	-
c) Others (Specify)	-	-	-	-	-	-	-	-	-
Sub-total (B)(2)	-	-	-	-	-	-	-	-	-
Total Public Shareholding (B)=(B)(1) + (B)(2)	-	-	-	-	-	-	-	-	-
C. Shares held by Custodian for GDRs & ADRs	-	-	-	-	-	-	-	-	-
<b>Grand Total (A+B+C)</b>	-	<b>164000000</b>	<b>164000000</b>	<b>100%</b>	-	<b>164000000</b>	<b>164000000</b>	<b>100%</b>	<b>0%</b>

**ii.Shareholding of Promoters**

Sr. No	Shareholder's Name	Shareholding at the beginning of the year [01.04.2018]			Shareholding at the end of the year [31.03.2019]			
		No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	% change in shareholding during the year
1.	Indian Oil Corporation Limited	606,80,000	37		606,80,000	37		
2.	Bharat Petroleum Corporation Limited	606,80,000	37		606,80,000	37		
3.	Delhi International Airport Limited	426,40,000	26		426,40,000	26		
	<b>Total</b>	<b>164000000</b>	<b>100</b>		<b>164000000</b>	<b>100</b>		

**iii.Change in Promoters' Shareholding (please specify, if there is no change)**

Sr. no		Shareholding at the beginning of the year		Cumulative Shareholding during the year	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
	At the beginning of the year	No change	No change	No change	No change
	Date wise Increase / Decrease in Promoters Shareholding during the year specifying the reasons for increase / decrease (e.g. allotment / transfer / bonus/ sweat equity etc.):	No change	No change	No change	No change
	At the End of the year	No change	No change	No change	No change

## V. INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment  
(Rs. in Lacs)

	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
Indebtedness at the beginning of the financial year				
i) Principal Amount	7,384.79	746.91	--	8,131.70
ii) Interest due but not paid	--	--	--	--
iii) Interest accrued but not	--	--	--	--
Total (i+ii+iii)	7,384.79	746.91	--	8,131.70
Change in Indebtedness during the financial year				
- Addition	598.16	45,971.41	--	46,569.57
- Reduction	2,382.98	44,486.02	--	46,869.00
Net Change	(1,784.82)	1,485.39	--	(299.43)
Indebtedness at the end of the financial year				
i) Principal Amount	5,599.97	2,232.30	--	7,832.27
ii) Interest due but not paid				
iii) Interest accrued but not due				
Total (i+ii+iii)	5,599.97	2,232.30	--	7,832.27

**VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL****A. Remuneration to Managing Director, Whole-time Directors and/or Manager**

Sl. No.	Particulars of Remuneration	Name of MD/WTD/ Manager				Total Amount
1.	Gross salary  (a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961  (b) Value of perquisites u/s 17(2) Income-tax Act, 1961  (c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961					Not Applicable
2.	Stock Option					Not Applicable
3.	Sweat Equity					Not Applicable
4.	Commission - as % of profit - others, specify...					Not Applicable
5.	Others, please specify					Not Applicable
6.	Total (A)					Not Applicable
	Ceiling as per the Act					Not Applicable

Sl. no.	Particulars of Remuneration	Key Managerial Personnel			
		CEO	Company Secretary	CFO	Total
1.	Gross salary (a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961  (b) Value of perquisites u/s 17(2) Income-tax Act, 1961  (c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961				--       --    --
2.	Stock Option				--
3.	Sweat Equity				--
4.	Commission				

	- as % of profit - others, specify...				--
5.	Others, please specify				--
6.	Total	--	--	--	--

**VII. PENALTIES / PUNISHMENT/ COMPOUNDING OF OFFENCES:**

Type	Section of the companies Act	Brief description	Details of Penalty/ Punishment/ Compounding fees imposed	Authority [RD /NCLT/Court]	Appeal made. If any (give details)
<b>A. Company</b>					
Penalty		Not Applicable			
Punishment		Not Applicable			
Compounding		Not Applicable			
<b>B. Directors</b>					
Penalty		Not Applicable			
Punishment		Not Applicable			
Compounding		Not Applicable			
<b>C. Other Officers in Default</b>					
Penalty		Not Applicable			
Punishment		Not Applicable			
Compounding		Not Applicable			



**FORM NO. AOC -2**

**(Pursuant to clause (h) of sub-section (3) of section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules, 2014.**

Form for Disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub section (1) of section 188 of the Companies Act, 2013 including certain arms-length transaction under third proviso thereto.

1. Details of contracts or arrangements or transactions not at Arm's length basis.

SL. No.	Particulars	Details
1.	Name (s) of the related party & nature of relationship	Not Applicable
2.	Nature of contracts/arrangements/transaction	Not Applicable
3.	Duration of the contracts/arrangements/transaction	Not Applicable
4.	Salient terms of the contracts or arrangements or transaction including the value, if any	Not Applicable
5.	Justification for entering into such contracts or arrangements or transactions'	Not Applicable
6.	Date of approval by the Board	Not Applicable
7.	Amount paid as advances, if any	Not Applicable
8.	Date on which the special resolution was passed in General meeting as required under first proviso to section 188	Not Applicable

2. Details of contracts or arrangements or transactions at Arm's length basis.

SL. No.	Particulars	Details
1	Name(s) of the related party & nature of relationship	Delhi International Airport Limited (Parent Company)
2	Nature of contracts/arrangements/transaction	1. Licenses fees paid
3	Duration of the contracts/arrangements/transaction	As per the Agreement
4	Salient terms of the contracts or arrangements or transaction including the value (annual payout), if any	1. Licenses fees – Expenses Rs. 1981.46 Lacs
5	Date of approval by the Board	24.04.2019
6	Amount paid as advances, if any	N.A.

SL. No.	Particulars	Details
1	Name(s) of the related party & nature of relationship	Indian Oil Corporation Limited (Parent Company)
2	Nature of contracts/arrangements/transaction	1. Rental Income 2. Staff Deputation cost
3	Duration of the contracts/arrangements/transaction	As per the Agreement
4	Salient terms of the contracts or arrangements or transaction including the value (annual payout), if any	1. Rental Income Rs. 1.42 Lacs 2. Staff deputation cost – Expenses Rs. 51.42 Lacs
5	Date of approval by the Board	24.04.2019
6	Amount paid as advances, if any	N.A.

SL. No.	Particulars	Details
1	Name(s) of the related party & nature of relationship	Bharat Petroleum Corporation Limited (Parent Company)
2	Nature of contracts/arrangements/transaction	1. Rental Income 2. Staff deputation cost
3	Duration of the contracts/arrangements/transaction	As per the Agreement
4	Salient terms of the contracts or arrangements or transaction including the value (annual payout), if any	1. Rental Income Rs. 8.22 Lacs 2. Staff deputation cost – Expenses Rs. 41.87 Lacs
5	Date of approval by the Board	24.04.2019
6	Amount paid as advances, if any	N.A.

SL. No.	Particulars	Details
1	Name(s) of the related party & nature of relationship	Indian Oil Skytanking Private Limited (Sister concern)
2	Nature of contracts/arrangements/transaction	1. Rental Income 2. Infrastructure Income 3. CWIP Consultancy
3	Duration of the contracts/arrangements/transaction	As per the Agreement
4	Salient terms of the contracts or arrangements or transaction including the value (annual payout), if any	1. Rental Income Rs. 11.76 Lacs 2. Infrastructure Income Rs. 15,743.39 Lacs 3. CWIP Consultancy Rs. 17.28 Lacs
5	Date of approval by the Board	24.04.2019
6	Amount paid as advances, if any	N.A.

SL. No.	Particulars	Details
1	Name(s) of the related party & nature of relationship	Bharat Star Services Private Limited (Sister concern)
2	Nature of contracts/arrangements/transaction	1. Rental Income
3	Duration of the contracts/arrangements/transaction	As per the Agreement
4	Salient terms of the contracts or arrangements or transaction including the value (annual payout), if any	1. Rental Income Rs. 5.33 Lacs
5	Date of approval by the Board	24.04.2019
6	Amount paid as advances, if any	N.A.

**Corporate Social Responsibility (CSR)**

**[Pursuant to clause (o) of sub-section (3) of section 134 of the Act and Rule 9 of the Companies (Corporate Social Responsibility) Rules, 2014]**

1. **A brief outline of the Company's CSR policy, including overview of projects or programs proposed to be undertaken and a reference to the web-link to the CSR policy and projects or programs.**

Delhi Aviation Fuel Facility Private Limited (DAFFPL) is committed to conduct its business in a socially responsible, ethical and environment friendly manner and to continuously work towards improving quality of life of the communities in its operational area. Being a socially responsible Company managed by professionals, DAFFPL has spent an amount of Rs. 149.72 Lacs in FY 2018-19 on various projects aligned with the Company's CSR policy which is being applauded by stakeholders and the society at large, e.g.

**Project Utthan** is now the primary CSR project of the Company with a focus on empowering the unemployed youths and making them independent. Under the project, DAFFPL Learning & Skill Development Centre has been established at various locality in Delhi & NCR with experienced implementing agencies in respective fields. At present seven skill development centres are run by your company with the help of implementing agencies, e.g. basic computer course and welding training (career) are imparted at Shahbad Mohammad Pur, basic knowledge of computer (non-career) is imparted at Mehram Nagar and DAFFPL Tailoring Centre with a motive of empowering women at Rangpuri Pahari, all are implemented by **GMR Varalakshmi Foundation (GMRVF)**, the CSR arm of GMR Group, the lead partner of DIAL. DAFFPL Computer Centres at Mahipal Pur, Palam and Najafgarh are established in collaboration with **NIIT Foundation**. DAFFPL Centre of Excellence has been established at Mahipal Pur in collaboration with **SEED CSR** where courses on housekeeping and industrial fitter are being imparted. Over 1800 students have already been benefitted from this project in FY 2018-19. Amongst them, more than 900 students have already been placed at different companies, vocation etc.

With a view to promote health, Company collaborated with Wockhardt Foundation and set up Mobile Medical Van touching 12 localities in and around airport and arranged eye camp for senior citizens under **Project Arogya**, thereby benefitting more than 20000 people.

Under **Project Shiksha**, company has distributed woolen garments to the students of 5 MCD schools and provided support to the blind students of **Human Care International**, another non-governmental organization.

Weblink for CSR Policy: <http://www.daffpl.in/images/policy/CSR-Policy-DAFFPL.pdf>

2. **The Composition of the CSR Committee**

Mr. Sanjiv Edward, Chairman  
 Mr. Kamallesh Tripathi, Member  
 Mr. V. Nagarajan, Member

**3. Average net profit of the company for last three financial years (as per Section 198)**

CSR Expenditure	For 2018-19
Profit Before Tax for 3 completed F.Y.	Rs. In Lacs
2015-16	5853.70
2016-17	6443.45
2017-18	8023.97
<b>Average Net Profits</b>	<b>6773.71</b>

**4. Prescribed CSR Expenditure (two per cent of the amount as in item 3 above)**

CSR Expenditure	For 2018-19 (Rs. In Lacs)
Average Net Profits	6773.71
CSR Amount (2% of Average Net Profit)	135.47

**5. Details of CSR spent during the financial year**

**(a) Total amount to be spent for the financial year;**

**Rs. 155.12 Lacs** (Including the carry forward of Rs. 19.65 Lacs of F.Y. 2017-18)

**(b) Amount unspent, if any;**

5.40 Lacs

**(c) Manner in which the amount spent during the financial year is detailed below.**

**(Rs in Lacs)**

Sr. no	CSR Projects identified	Sector	State and district of Project coverage	Amt spent		Cumulative Exp	Direct Or through agency
				Direct Exp	Overheads		
1	Project Utthan	Promoting education and employment enhancing vocational skills and livelihood enhancement project	Local area Chawla, Bamnauli, Qutub Vihar, Deendar Pur, Palam Enclave, New Delhi	106.58		106.58	Through GMRVF, NIIT Foundation, SEED CSR, Human Care International
2	Project Arogya	Promoting health care	Local area Shahbad Mohammad Pur, Raj Nagar II, Palam Village, New Delhi	23.88		130.46	Through Wockhardt Foundation
3	Project Shiksha	Promoting education among children, and making available safe	Local area Shahbad Mohammad Pur, Mahipal Pur,	5.57		136.03	Direct

		drinking water	Samalka, Kapashera, New Delhi				
4	Contribution to CMNRF			10.00		146.03	Direct
5	Administrative expenses				3.69	149.72	Direct
	<b>Total</b>					<b>149.72</b>	

**GMR Varalakshmi Foundation** is the CSR wing of GMR Group. Its objectives are to develop social infrastructure and enhance the quality of life of communities around the locations that has the group's presence. This non-profit (Section 8) company has its own professional staff selected from top academic and social work institutions, and is governed by Group Chairman, GMR Group.

**NIIT Foundation**, is a not-for-profit society with registration no. S-50787/2004 formed under The Societies Registration Act, 1860, having more than 3 years of experience in partnering with corporate in various initiatives across the country to impart training to the underprivileged youth for improving their employability on successful completion of the course.

**SEED CSR** is India's leading integrated CSR implementing agency with experience and expertise of over 10 years in implementing projects on behalf of corporates and PSU's.

**Wockhardt Foundation** is a national, not-for-profit organization engaged in social service and human welfare activities. Mobile 1000, its flagship programme, aims at operating 1000 Mobile Health Vans in rural India and administering free primary healthcare to 25 million Indians every year. As of date, there are 105 Mobile 1000 Vans operating in 18 states administering free primary healthcare to more than 2 million Indians in rural & remote parts of India.

**Human Care International**, a public trust registered under the Societies Registration Act – XXI of 1860. HCI is engaged in various social service and human welfare activities to serve the Homeless, Orphans, Disabled persons, Senior Citizens and Woman.

**6. Reasons for not spending two per cent of the average net profit of the last three financial years or any part thereof**

The unspent amount of Rs. 5.40 Lacs has been clubbed with the CSR amount to be spent in FY 2019-20 which is around 3.48% of the total CSR budget of FY 2018-19 (including carry forward of previous year). The amount remained unspent mainly due to the difference between budgeted fund as per Memorandum of Understanding of Project Utthan and actual fund utilized by the implementing agencies during FY 2018-19. The unspent amount of Rs. 5.40 Lacs has been clubbed with the CSR amount to be spent in FY 2019-20.

**7. A responsibility statement of the CSR Committee is reproduced below:**

"The implementation and monitoring of Corporate Social Responsibility (CSR) Policy, is in compliance with CSR objectives and policy of the company."

Sd/-  
Kamalesh Tripathi  
Director  
DIN: 08088919

Sd/-  
Sanjiv Edward  
Chairman, CSR Committee  
DIN: 05350738