

**Corporate Social Responsibility
Policy**



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Delhi Aviation Fuel Facility Private Limited
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A. POLICY OBJECTIVE

Delhi Aviation Fuel Facility Private Limited (DAFFPL) is committed to conduct its business in a socially responsible, ethical and environmentally friendly manner and to continuously work towards improving quality of life of the communities in its Operational area. The CSR policy covers CSR activities and sustainability Development as well and may be termed as **CSR and Sustainability Policy**.

B. POLICY DETAILS

Core Values

The CSR activities of the company will be implemented in accordance with the following core value

Protecting Stakeholders interests

- Actively engage with relevant stakeholders either internal or external, understand their concerns and be responsive to their needs in a Systematic process and address their issues in fair and equitable manner.

Engagement with the local communities

- Respecting cultural ethnicity, dignity and foster positive relationship with the community in the project areas where the company operates.
- Providing development opportunities to local communities in a appropriate manner, in consultation & cooperation with local government authorities and other stake holders as may be appropriate
- Aligning the CSR practices & programs to complements and support the developmental priorities at local, state and national level.

Environment Sustainability

- Protect the environment and engage in environmental sustainability projects for water, waste or energy management, promotion of renewable sources of energy, biodiversity conservation, etc.
- Projects for reduction, re-use and recycle of waste materials, rain-water harvesting and replenishing the ground water supply, protection, conservation and restoration of eco-system, reduction of carbon emissions through energy efficient and renewable energy technologies,
- Greening the supply chain, and innovation in products and services which have a clear and tangible impact on environmental sustainability

C. CSR AND SUSTAINABILITY ACTIVITIES

The CSR and sustainability activities will be focused on the below broad theme with a goal to improve overall socio-economic and sustainability indicators of company's area of operation:

- a) Promoting healthcare, sanitation and make safe drinking water available
- b) Promoting Education and sports
- c) Ensuring sustainable environment
- d) Employment enhancement through training and vocational skill development

- e) Livelihood opportunities through various modes
- f) Out of allocated budget of CSR for a particular financial year 85% of fund may be spent on Projects and/or the items covered under the Companies Act, 2013, Companies (Corporate Social Responsibility Policy) Rules, 2014, any notification, circulars there on from time to time and rest 15% is allocated to National causes/Natural Calamities

The CSR and Sustainability projects and programs to be undertaken by the company shall include the activities falling within the preview of Schedule VII of the companies Act 2013 and DPE guidelines.

The projects and program will be executed either or and by,

- a) DAFFPL itself in partnership with local bodies, government, various NGO partners, service providers and others, wherever feasible, or
- b) Through a registered trust or registered society or a company established by the company, share holding companies, subsidiary or associate company, or
- c) Contribution to the corpus of a trust/society, whereas the trust and society is created exclusively to undertake the CSR activities and the corpus is created to undertake the activities as defined under the companies Act 2013.

The initial list of CSR projects and program of the company is attached as Annexure A. The activities and implementation modalities may be modified from time to time as per recommendation of CSR committee of the company.

The surplus and unutilized fund, if any arising out of CSR initiatives of the company will be carry forward for next year and reallocated on the recommendation of committee and board's approval. This will not form part of its business profit.

Monitoring Mechanism

Monitoring of CSR & Sustainable activities would be done periodically which may include:

- Third party assessment of activities / Program
- Baseline and impact assessment with key indicators in area of operation every two years.
- Regular review of CSR Committee and reporting to board on
 - amount spent on each activity
 - in case the budgeted amount is not spent in a particular year, the reason for not spending the amount would be made on the Board's Report,
 - achievement against milestone and objectives
 - Report on CSR to be included in the Annual Report of the Company.

Review of Policy

The CSR policy will be reviewed in every two year or as may be recommended by the CSR Committee. The CSR Policy shall also be hosted on the website of the Company.

Annexure A

1. **Sustainable Environment:** Rain-water harvesting and replenishing the ground water supply, protection, conservation and restoration of eco-system, reduction of carbon emissions through energy efficient and renewable energy technologies. Oil water separator system and other environment friendly initiatives in operational and surrounding area.
2. **Sanitation and safe drinking water:** Providing access to sanitation facilities and safe drinking water to adjoining villages and schools. Providing drinking water through “Water ATM” and by setting up water kiosks using RO technology.
3. **Education:** Long term program in partnership with NGO and local government to improve the quality of education in government school. Program aims to improve academic performance, enrolment, girl education and adult education, reduction in dropout rate.
4. **Preventive health care:** Control of prevalent diseases and improve the primary health access , medical camp ,distribution of medicines etc
5. **Employment enhancing vocational skills:** Employment linked vocational training in partnership with National Skill Development Corporation (NSDC)/Foundations.
6. **Community Development Projects:** Undertake community need based projects that improve quality of life and promote local community development.