



**DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

**DELHI AVIATION FUEL FACILITY PRIVATE LIMITED  
AVIATION FUELLING STATION  
SHAHBHAD MOHAMMADPUR  
IGI AIRPORT  
NEW DELHI-110061**



TENDER NO: DAFFPL/FF/2022-23/06

INVITING BIDS FOR INDUSTRIAL ALL RISK INSURANCE POLICY  
AND OTHER MISC. POLICIES FOR VARIOUS ASSETS OF THE  
COMPANY AND ONGOING PROJECTS INSIDE AND OUTSIDE  
THE IGI AIRPORT ON THE TERMS AND CONDITIONS  
CONTAINED IN THIS TENDER DOCUMENTS

BID DUE DATE & TIME: 1500 Hrs. IST on 4<sup>th</sup> Jul 2022.

OPENING OF TECHNICAL BIDS: 1100 Hrs. IST on 5<sup>th</sup> Jul 2022.



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**Enclosed:**

PRICE BID FORMAT

NOTE: BIDDERS ARE REQUESTED TO SIGN AND STAMP ALL THE PAGES OF THE TENDER DOCUMENT AND SEND THE SAME BACK IN THEIR OFFER AS A TOKEN OF UNCONDITIONAL ACCEPTANCE TO DAFFPL.



# DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

## TENDER NOTICE DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

### INVITING BIDS FOR INDUSTRIAL ALL RISK INSURANCE POLICY AND OTHER MISC. POLICIES OF VARIOUS ASSETS OF THE COMPANY AND ONGOING PROJECTS INSIDE AND OUTSIDE THE IGI AIRPORT ON THE TERMS AND CONDITIONS CONTAINED IN THIS TENDER DOCUMENTS

**TENDER NO: DAFFPL/FF/2022-23/06**

**Delhi Aviation Fuel Facility (P) Ltd (DAFFPL)** invites bids from eligible bidders for comprehensive **Industrial All Risk (IAR) insurance policy including Terrorism risk for its assets (including dead stock of ATF)** and operations at Shahbad Mohammad Pur and inside IGI Airport, New Delhi. The insurance cover should also include ongoing project of the company in & outside the IGI Airport.

#### **Brief Scope of work for 2022-23:**

The risk related to the operations of DAFFPL is covered under various insurance policies. The Operating policies of DAFFPL will be placed on 14<sup>th</sup> July 2022 till 13<sup>th</sup> July 2023.

<b>Name of Insurance Cover</b>	<b>As per Annexure</b>
Industrial All Risk Insurance Policy	Annexure A
Stand Alone Terrorism Policy	Annexure B
All Risk Insurance for Laptops	Annexure C
Public Liability Act Policy	Annexure D



## DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

Type of Tender	E-tendering
Date of issuance of Tender	06 <sup>th</sup> June,2022
Tender download period from e-tender portal	From 1900 Hrs., 06 <sup>th</sup> June,2022 to 3 <sup>rd</sup> Jul,2022 1700 Hrs.
Date, Time & Venue for Voluntary Pre-bid Meeting	16 <sup>th</sup> June'2022; Upto 1500 Hrs. (IST) at DAFFPL, Aviation Fueling Station, Shahabad Mohammadpur, New Delhi-110061 and mail provided in contact details section.
Last date for submission of queries	16 <sup>th</sup> June,2022: upto 1700 Hrs.
Reply to the queries/ clarification by the DAFFPL and issuance of Addendum, if any	24 <sup>th</sup> June,2022
Bid submission & Due Date, Time:	Upto 1500 Hrs. (IST) on 4 <sup>th</sup> July'2022 at e-Tendering Portal of DAFFPL
Bid Opening Date	1100 Hrs. IST on 5 <sup>th</sup> Jul'2022.
Bid Validity	For 30 days from the Bid opening date.
Completion period	Successful bidder shall mandatorily accept the risk coverage from the date of release of payment for the Policy and submit detail premium calculation sheet.
Bid qualification criteria	1. Refer to Chapter-3 & all other terms & condition of the Tender documents.



## **DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

Detailed Invitation for Bids (IFB) along with, Bid Document Corrigenda can be viewed and downloaded from DAFFPL's website: <https://daffpl.enivida.com>

You may contact the following persons:

Mr. Mahesh Singh /Mr. Devinder Gupta (Finance & Accounts)  
(O) 011-25654862

(M) – 9811158808/9871809662

Email: [mahesh.singh@daffpl.in](mailto:mahesh.singh@daffpl.in) / [devinder.gupta@daffpl.in](mailto:devinder.gupta@daffpl.in)

Address: Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi-110061

**Chief Executive Officer**

DAFFPL, New Delhi



# DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

## CHAPTER 1: INTRODUCTION (COVERING NOTE)

**Delhi Aviation Fuel Facility Private Limited (DAFFPL)** is a Joint Venture comprising Indian Oil Corporation Ltd. (IOCL), Bharat Petroleum Corporation Ltd. (BPCL), and Delhi International Airport Ltd. (DIAL). We provide the infrastructure aimed at ensuring an uninterrupted flow of Aviation Turbine Fuel (ATF) to all type of aircrafts at the Indira Gandhi International Airport, New Delhi (IGI Airport) as per international benchmarking.

The primary objects of the company are:

- To design, develop, construct, manage, maintain, upgrade and operate the aviation fuel facility on BOOT (Build, Own, Operate and Transfer) basis at the Indira Gandhi International Airport, New Delhi and
- To establish and maintain fuel yards and fuel depots, hydrant system, fire system, rail siding, tank truck unloading facility, integration pipelines and other allied facilities for supply of aviation fuel to all types of aircraft on local, domestic and international flights including en-route navigation and other automobile services.
- Our aim is to provide adequate guarantee of uninterrupted, competitive, safe and secure flow of ATF to the Airport with international benchmark.
- We ensure a secure means of ATF supply for the operational life of the airport.
- We store Aviation Turbine Fuel in storage Tanks located at Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi-110061, which is then supply to IGI Airport through pipeline.
- For further details of our business operation please visit our website [www.daffpl.in](http://www.daffpl.in)
- The bidder shall refer to various sections of this tender document for detailed scope of insurance Policy requirements.



## **DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

**Delhi Aviation Fuel Facility Private Limited (DAFFPL)** invites tenders in prescribed tender form under two-bid system. For viewing details on QUALIFICATION CRITERIA etc. please visit our e-Tendering web site <https://daffpl.enivida.com> and go to tender section by clicking the link "Tenders".

The bids are to be submitted in the e-Tendering portal of **Delhi Aviation Fuel Facility Private Limited (DAFFPL)**.

1. The Tender is floated in Two Bid system consisting of Technical Bids (Bid Qualification Criteria – BQC, Technical) and Price Bid.

Part-I : BQC (Bid qualification criteria), Technical Bid, duly filled in & along with all supporting as requested to be submitted.

Part –II : Price Bid.

Hence, in case Bid submitted by bidder in single bid system (i.e. combining both price & technical bid in single section) will outrightly be rejected.

2. Firstly, the technical bid (BQC & Techno bid) shall be opened. All Bids shall be initially scrutinized by a team as per tender requirements of BQC (Bid qualification criteria). Technical bid of only those vendors who qualify the BQC will be processed further. The price bid of only technically qualified bidders will be opened, evaluated, and shortlisted.
3. We request the bidder to carefully go through all tender documents before submitting the offer.
4. Please note that queries related to scope of job, tender specifications, terms & conditions etc., should be submitted on e-tender portal before the query closing date. Any modification in the bid document that may become necessary as a result of the Pre-Bid meeting shall be made by the DAFFPL exclusively through the issues of corrigendum/ addendum posted at e-tender portal.
5. **UNSOLICITED POST BID MODIFICATION**  
Bidders are advised to quote strictly as per terms and conditions of the Bidding Document. After tender submission due date & time/ extended due date & time (as the case may be) the bidders shall not make any subsequent price changes, whether resulting or arising out of any technical / commercial clarifications sought/allowed on any deviations or exceptions mentioned in the bid unless discussed and agreed by



## **DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

DAFFPL in writing.

6. DAFFPL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.
  
7. GOVERNING LAWS: The laws of Union of India shall govern all matters concerning the tender. Any issue arising related to the tender or the selection process shall be adjudged by the courts in Delhi.

THE FORMS /ATTACHMENTS TO THIS TENDER ARE AS UNDER:

- Price Bid

Thanking you,  
Yours faithfully,  
For DELHI AVIATION FUEL FACILITY (P) LTD.  
**Chief Executive Officer**





## CHAPTER 2: INSTRUCTIONS TO BIDDERS

1. The bidder shall bear all costs associated with the preparation and submission of the bid and DAFFPL will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
2. Bidder's are requested to submit their bids taking full notice of all the technical specifications, terms and conditions, forms & attachments to this tender. Bids must be submitted online through DAFFPL e-tender portal.
3. The bidders should have valid class 3 Digital sign certificate with encryption.
4. Bidders are requested to register on our E-Tendering portal on <https://daffpl.enivida.com>
5. Bidder can contact on e-portal helpdesk numbers 011-49606060, 9355030617 during 9:30 hrs to 18:00 hrs for any query/assistance for registration & tender documents submission.
6. DAFFPL reserves the right to accept / reject any or all bid qualification documents at their sole discretion without assigning any reason whatsoever.
7. DAFFPL is not responsible for any delays from bidder end.
8. DAFFPL reserves the right to make any changes in terms and conditions of tender before due date of bid submission and to reject any or all bids received incomplete.
9. DAFFPL, at its discretion reserves the right to verify information submitted by the bidders.
10. Bidder to submit documents/information to satisfy the bid qualification criteria. Bidders should also be able to produce further information as and when required by DAFFPL with in a time limit.
11. Bidders would be qualified based on data and documents submitted by them.



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12. DAFFPL's decision on any matter regarding short listing of bidders shall be final and no corresponding in this regard will be entertained.
13. The bidder is expected to examine all instructions, forms, attachments, terms and specifications in the tender document. The entire tender document together with all its attachments thereto, shall be considered to be read, understood and accepted by the bidder, unless deviations are specifically stated seriatim by the bidder. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender documents in every respect will be at bidder risk and may result in the rejection of his bid.
14. Bidders in their own interest shall ensure that they submit their bid, complete in all respects, well within the specified bid due date and time. No relaxation shall be given for delay due to any unforeseen event in submission of bid.
15. At any time prior to the bid due date, we may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bid document. The amendment will be notified through our tender portal to all prospective bidders and will be binding on them. In order to afford prospective bidder, reasonable time in which to take the amendment into account in preparing their bids, we may, at our discretion, extend the bid due date.
16. Bidders are advised to submit bids based strictly on the terms & conditions and specifications contained in the tender document and not to stipulate any deviations. Each Bidder shall submit only one bid. A Bidder who submits more than one bid will be rejected. Alternative bids will not be accepted.
17. DAFFPL may, at its discretion, extend the bid due date, in which case all rights and obligations of the DAFFPL and the Bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended. The same will be hosted in the e-tender portal.
18. DAFFPL has appointed **Marsh India Insurance Brokers Pvt. Ltd.** as their sole and exclusive mandated broker. The lead insurer shall be responsible for servicing the policy including claims in close coordination with the appointed broker. Brokerage to Marsh shall be as per IRDAI norms.



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19. Award of Contract: After the successful bidder has been notified that his bid has been accepted, the bidder shall provide its acceptance letter duly signed on its letter head.

### 20. EVALUATION OF BIDS

- a. The process for the E-tendering and selection of the Successful Bidder for rendering Services shall be a Two stage process i.e. Evaluation of Technical Bid followed by Evaluation of Price Bid.
- b. Price Bid of only the successful bidders, who have been qualified in technical evaluation, will be opened. The bidder is selected on the basis of the lowest quote.
- c. In case of a tie between two or more bidders at L1 position, all the L-1 bidders shall be asked to submit discount bid in terms of percentage discount over original quoted amount through E-tendering portal. In case of a tie again, the bidder with the highest turnover in any one year immediately preceding previous three years ending 31.03.2022 will be considered as L1. (Chartered Accountant certificate will be required as supporting document for same or audited Balance Sheet and Profit and Loss A/c) at last stage of selection between tied parties.

**Note:**

- 1) The Bid Shall be submitted in English Language Only**
- 2) For any Document submitted in any language other than English, the translation copy in English language shall be submitted.**



## CHAPTER 3: BID-QUALIFICATION CRITERIA

Bidders need to meet following qualification criteria to qualify for short-listing as a successful bidder, who would be considered for tendering process for the service of Insurance policy:

- **The bidder must be registered with IRDAI-For this certificate of registration is to be submitted as a proof of registration having validity, duly signed by Authorised Signatory.**
- **The bidder must have gross underwritten premium in excess of INR 4,000 Crores in FY 2021-22.-For this Certificate duly signed from company secretary of the company is to be submitted.**
- **The bidder must have a solvency margin of 1.5 or above-For this Certificate duly signed from company secretary of the company is to be submitted.**
- **Overall Claim Settlement Ratio should be in excess of 80% or above in FY 2021-22-For this Certificate duly signed by company secretary of the company is to be submitted.**

DAFFPL reserve the right to verify the information submitted by the bidder from IRDAI and its portal and if found incorrect will outrightly be rejected.

### 1. Other Terms & Conditions:

- a. For insurance purpose value of assets are restated considering cost inflation indexing method. The insurance policies consider the reinstated value for all purpose.
- b. An undertaking/**No deviation confirmation** should be submitted along with the technical bid confirming that the quote is as per IRDAI guidelines.
- c. All terms & condition for issuing the policy shall be governed by the tender terms & condition. An undertaking/ No deviation confirmation duly signed by authorized signatory should be submitted along with Technical Bid.
- d. Bidder should make themselves aware about the risk category/rating and quote appropriately as per the IRDAI Guidelines based on the description of assets mentioned below.
- e. Only Insurance company are eligible to Bid, bid submitted by any other bidders other than Insurance company is liable for rejection.



## Description of Assets

ATF Tanks, Fire Water Tanks, Pumps, Filtration system, ATF in pipeline and tanks as Dead stock, D.G. Set, Pipeline System, Pit valves, Internal Piping (including underground and aboveground), Spares, Valves, Hydrant system (including underground and aboveground) including Pit valves and accessories, ESB(s), Pit cleaning Vehicles, Air Conditioners, Computers, SCADA System & Instrumentation and other automated panels & accessories, Building and other Civil Structure, Office Equipment's & Furniture and all other underground and aboveground operational assets and other assets added during the period.

- f. The bidders to provide their bank details/ PAN / Goods & Service Tax Registration No. / VAT registration No., as applicable for updating vendor master file. You are also requested to keep us informed of any change in address / status of your business / contact details including email address etc.
- g. Bidders to submit declaration duly signed by authorized signatory that they have not been banned or delisted by any Government or quasi-Government agencies or public sector undertaking (PSU) or Delhi International Airport Ltd.
- h. Bids that do not meet the Bid qualification criteria as specified in the bid document shall be rejected. A bid which does not meet the technical requirements as specified in the bid document, shall be considered as non-responsive and rejected. Conditional bids will be liable for rejection.



**CHAPTER 4: POLICY REQUIREMENT:**

**Annexure A – Industrial All Risk Insurance Policy**

**Insured** – Delhi Aviation Fuel Facility Private Limited

**Company intends to have a comprehensive Industrial All Risk (IAR) insurance policy including Terrorism risk for its assets (including dead stock of ATF) and operations at Shahbad Mohammad Pur and inside IGI Airport, New Delhi. The insurance cover should also include ongoing projects of the company in & outside the IGI Airport including underground pipeline.**

**Industrial All Risk (IAR) Policy:**

All (non-marine) property of the company including but not limited to all permanent and temporary installations, mechanical, electrical and electronic equipments including ATF Tanks, Fire Water Tanks, Pumps, Filtration system, D.G. Set, Pipeline System (including underground pipeline), Pit valves, Internal Piping, Spares, Valves, Underground and aboveground Hydrant system including Pit valves and accessories, ESB(s), and building including internal roads and other Civil Structure, SCADA System & Instrumentation and other automated panels & accessories, Office Equipment & Furniture, all underground and aboveground operational assets, and any other assets for which DAFFPL has insurable interest is covered under this policy.

IAR policy shall cover all risk of physical loss or damage of property, machinery breakdown (MBD), operational business interruptions (FLOP) and all other associated risk which may impact business and assets of the company.

**Policy Period:**

**July 14, 2022 00:00 hours to July 13, 2023 23:59 hours**



## DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

### Policy Sum Insureds:

**I. Property Damage Cover : Rs 503.89 Crore**  
(Detailed break-up as follows)

Particulars	Amount (Rs in Cr.)	Location
Building	14.02	Within Fuel Farm
Plant & Machinery *	424.35	Detailed as below
Dead Stock of Aviation Turbine Fuel(ATF, having flash point of about 37 °C)	65.52	Approximately 55% inside the Airport in the pipelines and 45% in the fuel farm in the storage tank (total quantity approximately 8200 KL)
<b>Total (in Crore)</b>	<b>503.89</b>	
Laptop & Computers <b>Total (in Crore)</b>	<b>0.17</b>	

**\*Break-up of Plant & Machinery:**

Plant & Machinery Items	Amount (Rs in Cr.)	Location
Pipelines	<b>258.75</b>	Pipelines are underground pipelines and majority of them are lying inside the airport premises.
Hydrant Pits connected to	<b>36.15</b>	



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pipelines		
Valve related to pipelines	<b>41.17</b>	
Product Storage Tank	<b>27.75</b>	Inside fuel farm
Emergency shutdown system	<b>13.97</b>	
Electrical Panels	<b>4.62</b>	
Others	<b>41.94</b>	
<b>Total (in Crore)</b>	<b>424.35</b>	

**Sum Insured for machinery break-down (MBD)-** The entire plant and machinery excluding the value of pipelines would be considered for MBD value. Total value of plant and machinery is **Rs. 424.35 Crores**. Value of pipelines is Rs. 258.75 Crores. **Accordingly, the value to be considered for MBD would be Rs. 165.60 Crores.**

**There are new assets, which are under construction process and shall be capitalized in due course of time. The value of these assets shall be approx. INR 31 crore. DAFFPL will inform the date of capitalization of these new assets to the Insurer and the same are to be covered through an endorsement in the policy. The major details of assets are as follows:**

- a. Building: Rs. 6.13 Crores Approx.**
- b. Product Storage Tank (ATF Tank): Rs.11.86 Crores Approx.**
- c. Other Plant & Equipment's: Rs.12.39 Crores Approx.**

**II. Business Interruption Cover: Rs 83.26 crore** (Indemnity period of 12 months)

Site / Location:

**Location** - Shahbad Mohamad Pur, IGI Airport, New Delhi, Terminal -3, Terminal -2, Cargo, IGI Airport, New Delhi. Any other project site and assets at third party location

**Claims** – Nil claims as on date





# DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

**Deductible:** Standard as per guidelines.

## Add-ons

### Section I – Material Damage

<b>Mandatory clauses</b>	<b>Limit Required</b>
Reinstatement Value Clause	
Local Authority Clause	
Designation of Property Clause	
Nominated surveyor and loss assessor clause	
72 Hours Clause	
Primary and Non contributory	
Expiration Clause	
Unoccupancy Clause	
<b>Mandatory add on cover</b>	
Automatic cover for unspecified/unnamed locations - 365 days	
Omission to Insure additions, alteration or extensions	5% of BMA
Waiver of Under Insurance	15% of MD Section
Involuntary betterment	INR 5 Crores EEL
Claims preparations costs	INR 5 Crores EEL
<b>Standard Tariff add on covers/clauses</b>	
Earthquake (Fire and Shock) + Tsunami	Full Sum Insured
Storm Tempest Flood Inundation	
Escalation	5% of MD Sum Insured
Impact Damage due to Insured's own Rail/Road Vehicles, Fork lifts, Cranes, Stackers and the like and articles dropped there from	Full Sum Insured
Architects, Surveyors, Consulting Engg Fees	INR 5 Crores EEL
Debris Removal including forging debris and de-watering	INR 5 Crores EEL
Insurance Of Additional Expenses of Rent For An Alternative Accommodation	INR 5 Crores EEL
Loss of rent	INR 5 Crores EEL
Goods Held in Trust	INR 5 Crores EEL
Spoilage Material Damage	INR 5 Crores EEL
Spontaneous Combustion	Full Sum Insured
Agreed Bank Clause	
Civil Authority Clause	
Floater Clause for Stocks Only	
Declaration clause for stock only	
Floater Declaration clause for stock only	
Waiver of Subrogation	
Basement exclusion warranty removal	
Start up / Shutdown Expenses	INR 5 Crores EEL
On account payments	
Brand or trade marks	



## DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

Temporary Removal of Stocks Clause	INR 5 Crores EEL
Non-Invalidation / Mis-description Clause / Errors & Omissions Clause	
Workmen's Clause	
Capital Additions	5% of BMA without any additional premium. Premium to be paid beyond 5% of BMA
New Acquisitions / Merger and acquisition	
Smoke Damage Cover	INR 5 Crores EEL
Pair and sets / Consequential reduction in Value	INR 5 Crores EEL
Free Automatic Reinstatement of Sum Insured	
Minor works	INR 5 Crores EEL
Loss Minimization Expenses/Protection And Preservation of Property Clause	INR 5 Crores EEL
Sue and Labour	
Fire fighting expenses/Extinguishing Expenses/Fire Brigade Charges	INR 5 Crores EEL
Preparation of Lost records / Computer Records, Valuable Papers & records Clause / Cost of Re writing records clause	INR 5 Crores EEL
Immediate Repairs	INR 5 Crores EEL
Expediting expenses	INR 5 Crores EEL
Deliberate Damage	INR 5 Crores EEL
Control of Damaged Goods Clause	
Employees Personal Property / Effects	INR 5 Crores EEL
Additional customs duty (contingent)	INR 5 Crores EEL
Additional interests	INR 5 Crores EEL
Obsolete Parts	INR 5 Crores EEL
OEM parts	Upto 30%
Undamaged stock and loss on Re-sale	INR 5 Crores EEL
Leakage & Contamination	INR 5 Crores EEL
Leak Search and Finding Cost / Trace and Access	INR 5 Crores EEL
Catalysts and Consumable Interests In Process	INR 5 Crores EEL
Landscaping Clause	INR 5 Crores EEL
Demolition and Increased Cost of Construction	INR 5 Crores EEL
Sprinkler Upgradation Cost	INR 5 Crores EEL
Industries, Seepage, Pollution And Contamination Clause / Decontamination and Cost of Clean Up	INR 5 Crores EEL
Contamination and or co-mingling of Stock	INR 5 Crores EEL
Outbuilding Clause / Roads Pavement / Street Furniture	INR 5 Crores EEL
Undamaged Foundations	INR 5 Crores EEL
Damage to Underground Services	INR 5 Crores EEL
Mould & Fungi Cover	INR 5 Crores EEL
Cost of Clearing Drains Clause	INR 5 Crores EEL
Pro Rata Cancellation	
Pro Rata Extension for 3 Months	
Accidental Damage in case of Fire loss	INR 5 Crores EEL



## DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

Removal of Debris and/or Cost of Demolition	INR 5 Crores EEL
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### Section II – Business Interruption

<b>Indemnity Period</b>	12 Months
Accumulated Stocks Clause	
Alternate Basis Clause	
Claims Preparation Cost	INR 5 Crores EEL
<b>Standard Tariff add on covers/clauses</b>	
Earthquake (Fire and Shock) + Tsunami	Full Sum Insured
Storm Tempest Flood Inundation	Full Sum Insured
Auditor's Fee	INR 5 Crores EEL
Customer Extension including Foreign Customer	INR 5 Crores EEL
Supplier Extension including Foreign Supplier	INR 5 Crores EEL
New Business Clause	
Prevention of Access	INR 5 Crores EEL
Failure of Utility Services	INR 5 Crores EEL
Interdependency	
Additional Increased Cost of Working	INR 5 Crores EEL



# DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

## Annexure B –Terrorism Policy

**Insured:** Delhi Aviation Fuel Facility Private Limited

**Policy Period:** July 14, 2022 00:00 hours to July 13, 2023 23:59 hours

**Policy Sum Insureds:**

- I. **Property Damage Cover :** Rs 503.89 Crore
- II. **Business Interruption –** Rs. 83.26 Crore

**Occupancy / Business of Insured:** Aviation Fuel Storage Facility / Tank Farm

**Location** - Shahbad Mohamad Pur, IGI Airport, New Delhi, Terminal -3, Terminal - 2, Cargo, IGI Airport, New Delhi. Any other project site and assets at third party location

**Coverage:** Terrorism and Sabotage

**Limit:**

**Terrorism and Sabotage:** Full Sum Insured as per PD and BI

**For Terrorism Liability** – INR 25 Crores

**Deductibles:**

**Property Damage:-** 5% of the claim amount subject to a minimum of INR 100,000 and a maximum of INR 1,000,000 each and every occurrence both under the Property Damage section and the liability extension

**Business Interruption:-** 3 days any one occurrence

**Conditions:**

Indemnity period 12 months;

Changes in Values and Automatic Additions 5% - within India only.

**Law & Jurisdiction:** Indian



## **DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

### **Re-insurance Conditions:**

Reinsurance Contract / Reinsurers Waive Notice of Retention / Cancellation Clause / Claims Control Clause 509CTB00966/ LMA3100 Sanction Limitation and Exclusion Clause / Currency Conversion Clause

### **Currency Conversion Clause:**

Notwithstanding the currency in which the amount insured hereunder is expressed, it is understood and agreed that premiums, returns of premiums and claims hereunder shall be converted into and paid in USD at a rate of exchange prevailing at the time of payment to or from Reinsurers.

**Premium Payment Terms:** (LSW3001) Amended 90 days

**Loss History:** Terrorism Loss history is Nil



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## Annexure C – All Risk Insurance Cover for Laptops

**Insured:** Delhi Aviation Fuel Facility Private Limited

**Policy Period:** July 14, 2022 00:00 hours to July 13, 2023 23:59 hours

**Policy Limits:** Rs. 17 Lacs

### **Add-ons:**

- I. Worldwide Cover
- II. Electrical and Mechanical Breakdown
- III. SPSP + EQ + STFI
- IV. Accidental damage
- V. Theft
- VI. Waiver of Serial Number's
- VII. Waiver of Betterment Charges
- VIII. Omission to Insure @ 5%
- IX. Inadvertent Omission to Insure @ 5%
- X. Waiver of AMC Warranty
- XI. Waiver of FIR
- XII. Depreciation agreed at 5% per annum
- XIII. Terrorism

**Excess:** 5% of the claim amount subject to a minimum of INR 5000/-



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## Annexure D – Public Liability (Act) Policy

**Insured:** Delhi Aviation Fuel Facility Private Limited

**Policy Period:** July 14, 2022 00:00 hours to July 13, 2023 23:59 hours

**Policy Limits:** AOA:AOY – Rs. 5 Crores : Rs. 15 Crores

**Occupancy / Business of Insured:** Aviation Fuel Storage Facility / Tank Farm

Public Liability as prescribed by Indian Environment Protection Act.

Projected Annual Turnover for 2022-23: Rs. 74 Crores

Paid Up Capital (31st March 2022) – Rs. 164 Crores.

Note: The ERF premium paid by DAFFPL should be directly deposited by the Insurance Co to the Ministry of Environment, Forest and Climate change.



## **DELHI AVIATION FUEL FACILITY PRIVATE LIMITED**

### **BID PRICE:**

- a. Bid Price shall be furnished strictly in the Price Bid format (Annexure-I) of the tender document.
- b. Bidders are advised to quote strictly as per terms and conditions of the Bidding Document. After tender submission due date & time/ extended due date & time (as the case may be) the bidders shall not make any subsequent price changes, whether resulting or arising out of any technical / commercial clarifications sought/allowed on any deviations or exceptions mentioned in the bid unless discussed and agreed by DAFFPL in writing.
- c. DAFFPL reserves their right to negotiate the quoted prices with lowest bidder.
- d. Management reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.





# DELHI AVIATION FUEL FACILITY PRIVATE LIMITED

## CHAPTER 5: GENERAL INSTRUCTION FOR E-TENDERING SITE:

E-Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids, evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://daffpl.enivida.com>

These will invite for online Bids. Bidder Enrolment can be done using "**Online Bidder Enrolment**".

The instructions given below are meant to assist the bidders in registering on the e-tender Portal, and submitting their bid online on <https://daffpl.enivida.com> the e-tendering portal as per uploaded bid.

More information useful for submitting online bids on may be obtained at: <https://daffpl.enivida.com>

### GUIDELINES FOR REGISTRATION:

1. Bidders are required to enrol on the e-Procurement Portal with clicking on the link "**Online Bidder Enrolment**" on the e-tender Portal by paying the Registration fee of Rs.500/-+Applicable GST.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Only Class III Certificates with signing + encryption key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile. Or bidders can contact our help desk for getting the DSC.
5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and



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the password of the DSC / e-Token.

7. The scanned copies of all original documents should be uploaded in pdf format on portal <https://daffpl.enivida.com>

8. After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com) for activation of your account.

## **SEARCHING FOR TENDER DOCUMENTS:**

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
2. Once the bidders have selected the tenders they are interested in, you can pay the form fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

## **PREPARATION OF BIDS:**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
5. These documents may be directly submitted from the "My Documents" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any



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delay due to other issues.

2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by Railtel.
3. Bidder has to select the payment option as “e-payment” to pay the tender fee / EMD as applicable and enter details of the instrument.
4. In case of BG bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of Financial Bid. In case of non-receipt of BG amount in original by the said time, the uploaded bid will be summarily rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bid click “Complete” (i.e. after Clicking “Submit” in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
9. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

For any clarification in using <https://daffpl.enivida.com>

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support.

Please feel free to contact (as given below) for any query related to e-tendering)

**PhoneNo.011-49606060, Amrendra:-8448288980,**

**Abhishek:-9355030617**

**Mail id: - [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com)**